



*The University of Birmingham Guild of Students is a charity and the students' union for more than 36,000 students. We represent our members to the University and other organisations on the issues that matter to students most. We also exist to help students develop skills outside of study, have fun, meet people and make sure their time at Birmingham is special.*

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## Senior Representation Coordinator

**£27,895 gross per annum – 35.5 hours per week**

This role is part of the Student Voice & Representation department working collectively with colleagues delivering the Guild's student advice, representation, democracy, policy and campaigns work. The Student Voice & Representation Team is part of the Support & Representation Directorate.

The Senior Representation Coordinator role is to supervise, develop and support staff to deliver the Student Voice and Representation departmental plan, in particular working with the Student Voice Manager to ensure that our academic Student Representation System and our democratic decision making structures are engaging and inclusive for all students. Acting as a role model for the required standard of values, behaviour and performance, we expect Senior Coordinators to help to create an inclusive and engaging environment for all.

We are looking for candidates who have experience of developing and evaluating services or activities and demonstrating impact to numerous stakeholders, a working knowledge of higher education, student engagement and the issues affecting students today along with the ability to work effectively within a democratic structure.

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**Closing date for applications: - Monday 30th November 2020 at 9.00am**

**For application packs please visit:** <http://www.guildofstudents.com/about/your-union/workwithus>

**or email:** [staffing@guild.bham.ac.uk](mailto:staffing@guild.bham.ac.uk)



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