

FULL TIME OFFICER GROUP MINUTES

12:00pm, Mandela Room

Present

Joshua Williams, President **(President) (Chair)**
 Josh Dooler, Sports Officer Elect **(SO)**
 Ryan Ginger, Activities and Employability Officer **(AEO)**
 Amanda Sefton, Education Officer **(EO)**
 Joanne Park, International Officer **(IO)**
 Millie Gibbins, Welfare & Community Officer **(WCO)** (via conference call)

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Sam Jones, Executive Assistant **(SJ)** (note taker)

Apologies

Tobiloba Adeyemi, Postgraduate Officer **(PGO)**

The Chair opened the meeting at 12:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 24.02.19	The minutes from the last meeting held on 24 th February were approved as an accurate record of the meeting.	Noted
2	AOB	<p>The SO noted plans for Sports Ball. The Officer team discussed attendees for Sports Ball.</p> <p>The President noted the successful Guild elections, and asked the Officer Team to reach out to their respective Officer-Elects to begin handover discussions.</p> <p>The EO noted the upcoming Officer Question Time meeting. SJ to speak to Student Voice regarding paperwork.</p> <p>The AEO noted one reported incident of racism at a recent Guild event. JT suggested the Officer Team prepare a statement.</p> <p>The AEO noted the successful referendum on changes to the Guild's democratic processes. The AEO noted plans for changes to the Guilds Bye-Laws to reflect the new structure.</p> <p>The President noted that they and the WCO had been invited to take part in the West Midlands Police Stop & Search scrutiny panel, following an increased use of stop and search powers in South Birmingham.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

3	Union Affairs Officer Role	<p>The AEO noted a proposal to amend the Officer Structure for the Full-Time Officer team, replacing the office of 'President' with 'Union Development Officer'. The AEO noted the new role was proposed to be brought in from 2021/22 and would include responsibility for democracy, campaigns, sustainability and campus relations.</p> <p>The EO noted that they supported the proposal, which would be presented to Guild Policy Development Group. The EO noted that the rationale was to allow for more focus on the new democratic structures. The EO noted that often candidate manifestos for Guild President did not reflect the role of the President as defined by the Byelaws.</p> <p>The IO noted that a less hierarchical structure would spread the workload of the President more evenly across the Officer team.</p> <p>The President noted that they we're unsure about the proposal, and suggested that such a proposal should be delayed until the implementation of the recent democratic structures changes. The President noted that the President-Elect should be consulted on the proposals as it may affect their year in office.</p> <p>The President suggested that the new Officer Team would need time to fully implement the new democratic structures. The President noted that the role of President was a useful contact for the University, and would require significant changes to set-piece events where the Guild President was expected to attend or make a speech.</p> <p>The SO noted the value of a clear contact with the University, and noted that the President's diary would have to filled by another Officer role, such as 1:1's with the Vice-Chancellor and membership of the University Council.</p> <p>The AEO noted plans to present the changes to the next Guild Policy Development Group meeting and put online for student vote. The President suggested consulting the President-Elect on the proposal before doing so. The AEO and EO agreed to consult the President-Elect if they were available.</p> <p>The AEO noted that a 'flat structure' may encourage the University to engage with the Officer team as a whole. The IO suggested that the Guild President was a role which required reform.</p> <p>The Officer team discussed the submission of the proposal to Your Ideas.</p>	<p>Noted</p>
4	Staff Forum Date	<p>SJ noted plans to rearrange the date of the June Staff Forum to several days earlier, as a number Officers were on leave. The Officer team agreed to move ahead with the change.</p>	<p>Noted</p>

5	Diaries	<p>President – CEO 1:1, FTOG, Guild Awards Winners Panel, Trustee Board, Campaigns Catch Up, BAME Attainment Gap meeting, SPRC Briefing, NUS General Company Meeting, PolSoc meeting, APPG Care Leavers, Your Ideas/Referendum meeting, GPDG, 1:1 Executive Assistant.</p> <p>EO – Czech and Slovak Society AGM, FTOG, 1:1 Director of Engagement, International Women's day filming, Trustee Board, Assessment Support Week planning, BAME Attainment gap meeting, Student Charter task & finish group, My UoB comms team meeting, GODG, De-stressfestal filming, MDS Reps meeting, SGX meeting, Catch-up commuter student's officer, awards judging.</p> <p>SO – Trustee Board, FTOG, SGX, GPDG, Campaigns Catch up.</p> <p>PGO – Annual Leave.</p> <p>AEO – Weekly Incident meeting, Guild Awards Winners Panel, Trustee Board, MedSoc Executive Meeting. TOIL, SGX, GPDG, Associations planning meeting, campaigns catch-up.</p> <p>WCO – Leave, Rent Right meeting, shortlisting, Associations planning, CAL CAAC, OFS evaluation meeting, Pause management meeting, GPDG, Reclaim the Night meeting, Explore Community Strategy meeting.</p> <p>IO – One World Festival planning, Guild Awards winners panel, UoB International Women's day planning meeting, BIA Meeting, Assessment Support Week meeting, One World Festival filming, Campaigns Catch-Up, Meeting with IO-Elect, TOIL, PGTea and Cake, GPDG, International Students and Alumni meeting, One World Cup meeting, Dubai meeting, International Conference Planning.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
6	Manifesto Updates & Priority Campaigns.	The IO noted the upcoming 'One World' Festival, and encouraged the Officer Team to promote the events.	Noted
7	Guild Engagement/ Social Media	<p>The Officer team noted the following items for social media promotion for the following week:</p> <ul style="list-style-type: none"> • 'One World' Festival • UCU Strike Action • Guild Award 	Noted
8	School/College/ Dubai Update	<p>The IO noted plans to finalise the Dubai report this week and circulate.</p> <p>The IO noted that student representatives from UOB Dubai Campus would be participating in the 'One World' Festival.</p>	<p>Noted</p> <p>Noted</p>
9	Part Time Officer Update	No Items noted.	All

10	Officer Training & Development	No Items noted.	Noted
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The meeting closed at 13:15

Signed

Date

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