

Present

Harry Brooks, Activities & Employability Officer **(AEO) (Chair)**
 Cat Hardiman, Sports Officer **(SO)**
 Dean Turner, Welfare & Community Officer **(WCO)**
 Joseph Hill, Education Officer **(EO)**
 Tinajie (Alice) Liu, International Officer **(IO)**
 Benjamin Lockley, Postgraduate Officer **(PGO)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 James Lindsay, Director of Community & Representation **(JL)**
 Amber Challinor, HR Coordinator **(AC)** (Note taker)

Apologies

Amira Campbell, Guild President

The Chair welcomed everyone and the meeting started at 12:05.

No	Item for Discussion	Notes	Action
1	Minutes 30.10.23	<p>The Chair presented the minutes of the previous meetings, dated the 30th October 2023.</p> <p>The Officer Team approved the minutes as an accurate record of proceedings.</p>	<p>Noted</p> <p>Approved</p>
2	Guild/ Campus Services Agenda - 23.11.23	<p>The Officer team discussed items for the Guild/Campus Services Agenda on the 23rd November:</p> <ul style="list-style-type: none"> • Circuit Laundry • Gluten Free Options & Pricing • Black Hairdressers • Flat Checks in Metal Works 	Noted
3	EDI Meeting - 06.11.23	<p>The Officer team discussed items for the University EDI meeting Agenda later that day:</p> <ul style="list-style-type: none"> • EDI engagement with staff/ colleges. • Awarding Gap engagement with colleges. • EDI Training for Reps • Gluten-free food options on campus. 	Noted
4	SRSAB Update	<p>JL updated the Officer Team on progress on the Student Rep System improvement plan, noting good levels of recruitment for student reps in term 1, successful training delivered to 910 new participants, improvements to the Student Rep Hub on the website,</p>	

		additional briefings and support for college committees, and a re-launch of the 'Student Rep of the Month' programme.	Noted
5	Birmingham Wonk-HE Event - 21.11.23	JL noted that the Officer Team had their 2 nd WonkHE SU's development meeting on the 21 st November. JL asked any officers to share items for the day.	All
6	December Graduation Ceremonies	SJ updated the Officer Team on dates for December Graduations and slots for the Officer's to join processions. All to review.	All
7	Joe's Food Kitchen	<p>The PGO noted posts on Facebook and the 'Fab N Fresh' Facebook page related to the Joe's Bar Kitchen and a recent re-grading of its food hygiene rating, from 5 stars to 2 stars. JL noted that Joe's Bar had received an unscheduled visit from Environmental Health on the 21st of September, and had subsequently received several recommended actions and a new rating. JL noted plans for the Guild to re-apply for a new rating.</p> <p>The Officer Team discussed next steps, including responding to comments online. JL to share additional information from the Venues team.</p>	<p>Noted</p> <p>JL</p>
8	Officer Diaries	<p>The Officer Team discussed some key meetings in their diaries for the week ahead:</p> <p>President – Stuart Hall History 125 Year Project Meeting, Council Mentor meeting, EPS CQAAC.</p> <p>IO – Glasgow UEB meeting, Student Communications Steering Group meeting, HR Committee meeting.</p> <p>PGO – Trans Statement progress, Officer Elections Working Group, UoB Senate.</p> <p>EO – Collaborative Provision Committee, University Senate, University Challenge try-outs.</p> <p>WCO – HR Committee, CPC, CAL</p> <p>SO – CQAAC for LES, Director of Sport 1:1 meeting, Sport Access Funding Awarding meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
9	Officer Projects	<p>The IO updated the Officer Team on outreach work on Study Abroad in the Guild building, encouraging more students to take up the offer of University Support to cover their costs.</p> <p>The IO noted plans for a Movie Night event in the teaching & Learning building, replacing the Language Café event for November.</p> <p>The Officer Team discussed plans for informational and supportive content for students preparing for December exam season. Officers to share content with the EO.</p>	<p>Noted</p> <p>Noted</p> <p>All</p>

10	Schools/Colleges/ Dubai Update	<p>The IO noted that the first Dubai Student Forum had taken place in the previous week, which they had attended online. The IO updated the Officer Team on the manifesto points of the newly elected Dubai Student Leaders, including improved communications to students from the Dubai campus, new social sports activities for Dubai students and fund-raising events for Movember.</p> <p>The IO noted a planned visit to the UK by the Student Experience Officer for Dubai Campus. SJ to arrange meeting with the Guild Officers.</p>	<p>Noted</p> <p>Noted</p>
11	Part-Time Officers	<p>The SO noted an invitation for them and the EEO to visit the Birmingham Forest Research (BiFOR) site.</p>	<p>Noted</p>
12	AOB	<p>The Officer Team discussed information on the cost and sustainability benefits of the new laundry services in University accommodation.</p> <p>The Officer Team discussed plans to attend a newly announced NUS conference on Friday 17th November, which would clash with a planned Full-Time Officer Away Day. The Officer Team noted their interest in attending, and the possibility of re-arranging the away day to Tuesday 5th November instead. SJ to diarise, and plan for train travel.</p>	<p>Noted</p> <p>SJ</p>

The meeting finished at 12:45.