

Present

Benjamin Lockley, Postgraduate Officer (**PGO**) (Chair)
 Joseph Hill, Education Officer (**EO**)
 Cat Hardiman, Sports Officer (**SO**) (arrived at 14:15)
 Tianjie (Alice) Liu, International Officer (**IO**)
 Amira Campbell, Guild President (**President**)
 Dean Turner, Welfare & Community Officer (**WCO**)
 Harry Brooks, Activities & Employability Officer (**AEO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (Note taker)

Apologies

None.

The Chair welcomed everyone and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (25.03.24)	<p>The Chair presented the minutes of the previous meeting, dated the 25th March 2024, for the Officer Team's approval.</p> <p>The President noted that the Guild Office Group actions from the last set of minutes had been completed.</p> <p>The Officer team approved the minutes as an accurate record of the meeting.</p>	<p>Noted</p> <p>Approved</p>
2	Summer Graduations	<p>SJ updated the Officer Team on the timetable for July Graduation ceremonies, each of which would require a Guild representative.</p> <p>The Officer Team discussed which ceremonies they would like to sign up for.</p>	<p>Noted</p> <p>Noted</p>
3	Birmingham Pride	<p>The Office Team discussed their invitation to represent the Guild and University and lead student attendees at the Birmingham Pride March 2024 on the 25th May 2024. The IO noted that the Officers had also been asked to attend a stall on behalf of the University.</p>	Noted
4	Keele Visit Travel	<p>The SO joined the meeting at 14:15.</p> <p>The Officer team discussed their attendance to an upcoming development day at Keele SU. SJ to arrange train tickets.</p> <p>SJ to seek to rearrange the upcoming meeting of Joined Up Conversations.</p>	<p>Noted</p> <p>SJ</p> <p>SJ</p>

		<p>The Officer Team noted the following possible items for the next Joined Up Conversations Meeting:</p> <ul style="list-style-type: none"> • £2 Plant Based Meal-Deals - President • UoB Xtra – IO & AEO • Student Travel Costs – WCO & President • Cleaning fees for Society Roombookings - AEO • Sports Club financial roll-over - SO 	<p>Noted Noted Noted Noted Noted</p>
5	Statement on Venue Safety	<p>The AEO proposed that the Officer Team publish an update to students on the improvements to health & safety in the Guild's venues following the incident in November 2023. The Officer Team discussed possible content to include in an update to students on the Guild Website and on social media.</p> <p>JT to discuss with the Venues team and liaise with the AEO and WCO to update the venues support webpages.</p>	<p>Noted</p> <p>JT</p>
6	Officer Diaries	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p>IO – Careers Network PG Team meeting, UoB Xtra planning, HR Committee briefing, HR Committee, COSS Education Committee, Careers Network International Lead meeting, Social Sciences Student Reps Catch-up, 1:1 w/President, Visit to Keele SU, Student Voice 1:1.</p> <p>SO – Club Development Catch-up, BUCS Regulations review work, West Midlands BUCS agenda setting meeting, Semester Grants pre-meeting.</p> <p>PGO – NUS National Conference pre-meeting, Surveys Action Group, 1:1 w/ Head of Registry.</p> <p>EO – University meetings on APP, Guild Surveys action group, University feedback researchers' group.</p> <p>AEO – LES Committee Meeting, Keele SU visit, Activities Committee Grant Allocations.</p> <p>WCO – Feminist and ARAF beliefs and commitments work, HR Committee, Filming for NSS promotion.</p> <p>President – Guild Action Group on refugee sanctuary, Officer Team 1:1's Vice-Chancellor 1:1, Activist Network conference planning.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Officer Projects	<p>The IO updated the Officer Team on their support for Ukrainian Society to host a language café event with external speakers in the coming weeks. The IO asked the Officer Team to promote their next Language Café event on the 27th April.</p> <p>The President updated the Officer team on plans the Activist Conference to be held on the 6th & 7th June 2024, with workshops covering a range of activism areas, training and networking</p>	<p>All</p>

		opportunities for students. The AEO suggested looking to promote the conference via UoBXtra.	Noted
8	Schools/Colleges/ Dubai Update	The IO noted that the Guild was expecting a visit from the President of the Dubai Student's Association in June, including plans for them to attend a meeting of FTOG, the Student Rep awards and receive a tour of campus and accommodation. The SO suggested inviting them to attend some sessions of Sports Team committee training with UB Sport. SJ noted a Community Breakfast taking place during this week. JT suggested inviting them to observe Activities Committee as well as student groups events taking place. The IO agreed to discuss with the Dubai Student's Association President.	IO
9	Part-Time Officers	No items noted.	Noted
10	AOB	The Officer Team noted that this was the last FTOG meeting for SJ after 5 years as the Guild's Executive Assistant. The Officer Team noted they're thanks to SJ and best wishes for the future.	Noted

The meeting finished at 12:50