

FULL TIME OFFICER GROUP MINUTES

12:00pm, Mandela Room

Present

Joshua Williams, President (**President**)
 Josh Dooler, Sports Officer (**SO**) (Chair)
 Ryan Ginger, Activities and Employability Officer (**AEO**)
 Amanda Sefton, Education Officer (**EO**)
 Joanne Park, International Officer (**IO**)
 Millie Gibbins, Welfare & Community Officer (**WCO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (note taker)

Apologies

Tobiloba Adeyemi, Postgraduate Officer (**PGO**)

The Chair opened the meeting at 12:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 02.03.19	The minutes from the last meeting held on 2 nd March were approved as an accurate record of the meeting.	Noted
2	AOB	<p>The WCO noted plans for 'UoB Sex Week', including outreach events, giveaways and video content. The WCO noted that the 'Reclaim the Night' march had been rescheduled for the 25th March, to be held on campus.</p> <p>The WCO noted that the deadline for officers to submit paperwork for Scrutiny Panel was the following day.</p> <p>The AEO updated the officer team on arrangements for Guild Awards 2020. The AEO noted that each officer would be presenting an award.</p> <p>The AEO noted plans for 'Officers Offers' in Joes bar.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
3	UEB Agenda Items	<p>The Officer team noted the following items to be added to the next Guild/UEB agenda:</p> <ul style="list-style-type: none"> • Ecosia Search Engine • BAME Attainment Gap Widening • Strike Funds 	Noted
4	Your Ideas	The President noted incomplete records for Your Ideas Cycle 1 for Officer leads. SJ to speak to Voice.	Noted

		<p>The Officer team discussed outstanding mandates from Cycle 2 of Your Ideas and assigned the following lead officers:</p> <ul style="list-style-type: none"> • 'Transparency of Guild Services' – President • 'Decolonising Student Groups' – AEO • 'Lockers' – AEO • 'Streamlining Roombookings' - AEO <p>The Officer team discussed the recent proposal to replace the President with the Union Affairs Officer Role.</p> <p>The President noted that the current timeline for the change did not allow for sufficient consultation with students to the same level as done for the recent democratic structures referendum.</p> <p>The EO noted that the proposed change had been proposed based on experience in their officer role, and the Idea would be made available online for student voting.</p> <p>The AEO suggested that recent presidential candidate manifestos had lacked specific reference to Guild democracy, which a Union Development role would allow.</p> <p>The SO suggested a longer consultation period on the proposed changes. The IO suggested that the current Officer team should move forward with the proposal during their current terms in office.</p> <p>The Officer team discussed Officer positions on a possible online proposal to alter the Officer roles.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Lesbos	<p>The President noted the refugee crisis in Lesbos, Greece and increased tension between refugees and the authorities in that area. The President noted a student proposal for the Guild to make a statement of solidarity with the affected refugees and actively raise money to support humanitarian efforts in the area.</p> <p>JT noted that the Guild would be restricted in raising funds directly by charity law, and suggested signposting the student to RAG and Student Voice for support.</p> <p>The Officer team discussed a public statement in relation to the Lesbos crisis. The WCO suggested signposting any affected students to support services at the Guild and University.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
6	Coronavirus	<p>JT updated the Officer Team on recent University advice in relation to the Coronavirus outbreak, and Guild contingency plans in the result of significant disruption/ campus closure.</p> <p>The WCO noted ongoing discussions with student services about student welfare provisions in a possible virus outbreak.</p> <p>The AEO noted the possible impact on campus services and Guild commercial operations. The EO noted the possible impact</p>	<p>Noted</p> <p>Noted</p>

		<p>on exam timetables, and the need for additional online study materials if students are unable to attend lectures and seminars.</p> <p>JT noted that Guild departments had been asked to update their contingency plans.</p> <p>The SO noted several planned sports team/society trips to Italy and France. SO to contact groups.</p>	<p>Noted</p> <p>Noted]</p> <p>Noted</p>
7	Diaries	<p>President – Birmingham Commonwealth Association Service, Comms meeting, University Relationships, GPDG Planning, CEO 1:1, Leave, Your Ideas planning, GPDG, Black Voices planning, Interviews, Office hours, One World Cup.</p> <p>EO – Student Voice team meeting, University Relationships, One World Student's Panel, One World fair, Rep Awards planning, Election Review meeting, CHEF, Global Café, Your Ideas planning, GPDG, Coffee morning, 1:1 SV Manager, 1:1 CSO, Rep Award planning, One World Cup.</p> <p>SO – One World Student's Panel, UoB Plastic Free canal cleanup, Climate summit planning, One World fair, Interviews, CHEF, Global Café, Interviews, Coffee morning, Interviews, One World Cup.</p> <p>PGO – A/L</p> <p>AEO – Groups meeting, Incidents meeting, Guild Awards planning, Joes offers meeting, One World Student's panel, One World Fair, GODG, Interviews, CEO 1:1, Global Café, Byelaw Review Group, Your Ideas meeting, Coffee morning, H&S Committee, One World quiz, Interviews, JSV team meeting, One World Cup.</p> <p>WCO – Reclaim the Night planning, One World Student's Panel, Sex Week comms, One World Fair, UUK Conference, Coffee Morning, Interviews, One World Cup.</p> <p>IO – CEO 1:1, University Relationships, One World Students Panel, One World fair, Accommodation Management Group, CHEF, Hall Reps One World event, Coffee Morning, Action planning session, One World Cup.</p>	
8	Manifesto Updates & Priority Campaigns.	The IO noted the upcoming 'One World' Festival, and encouraged the Officer Team to promote the events.	Noted
9	Guild Engagement/ Social Media	<p>The Officer team noted the following items for social media promotion for the following week:</p> <ul style="list-style-type: none"> • 'One World' Festival • UCU Strike Action 	Noted

10	School/College/ Dubai Update	No Items noted.	Noted
11	Part Time Officer Update	The SO noted a recent 1:1 with the DSO.	Noted
12	Officer Training & Development	No Items noted.	Noted

The meeting closed at 13:15

Signed

Date

DRAFT