

FULL TIME OFFICER GROUP MINUTES

12:00pm, Online Meeting via Zoom.

Present

Joshua Williams, President (**President**)
 Ryan Ginger, Activities and Employability Officer (**AEO**) (Chair)
 Josh Dooler, Sports Officer (**SO**)
 Amanda Sefton, Education Officer (**EO**)
 Joanne Park, International Officer (**IO**)
 Millie Gibbins, Welfare & Community Officer (**WCO**)
 Tobiloba Adeyemi, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (note taker)

Apologies

The Chair opened the meeting at 12:00

No.	Item for Discussion	Notes	Action
1	Minutes from 04.05.20	The minutes from the last meeting held on 4 th May 2020 were approved as an accurate record of the meeting.	Noted
2	AOB	<p>The EO noted questions around staff holiday's and possible quarantine when travelling abroad. JT noted that conversations were ongoing for staff. JT noted that the current government advice recommended against travel abroad.</p> <p>The Officer Team discussed the new government advice and guidance on COVID-19 and social distancing. The Officer Team discussed provisions for transport for students and staff onto campus in the event of a partial reopening.</p> <p>The Officer Team discussed arrangements for Officer Holidays before the end of their term in office.</p> <p>The SO noted plans to update the Guild's sustainability webpages. The SO updated the Officer team on developments with the Green Impact scheme and Universities sustainability programme.</p> <p>The EO updated the Officer Team on University education plans for term three. The EO noted further plans for online teaching across the majority of departments. The EO noted that the majority of optional modules would be cut or combined going forwards to allow for additional staff capacity to provide core degree content. All lectures will be delivered online for the foreseeable future, with some limited in-person seminars and lab work planned for the next academic year.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>The EO noted plans for weekly meetings for students with staff, as well as refreshed online learning platforms.</p> <p>The EO noted proposals for the majority of staff research to be frozen to allow for the prioritising of teaching. The President notes possible Union action on changes to staff regulations and possible redundancies. The EO suggested further consultation with students and student reps on the proposed changes. The EO noted the potential for significantly reduced range of course content and educational 'breadth' with the reduction of modules.</p> <p>The Officer Team discussed what arrangements may be made for students who are not comfortable attending physical meetings. The EO noted difficulties for students not owning a device to access remote resources.</p> <p>The WCO note proposals for implementing social distancing in campus spaces including the library, whereby students may be given a time-slot to attend indoor spaces.</p> <p>The Officer Team discussed engagement with the Universities education plans going forwards.</p> <p>The President updated the team on the 'Save our Degrees' campaign. The President noted plans for further central comms.</p> <p>The AEO noted the difficulty of students being required to attend meetings on campus, while opportunities for students to find part-time work would likely still be limited, with the potential to cause financial difficulties.</p> <p>The EO suggested adding 'Handover' as a FTOG standing item. SJ to include.</p> <p>JT updated the Officer team on a possible phased return to work over the summer, depending on government guidance and the operation of the University. JT noted that discussions with managers and teams were ongoing. JT noted that the Guild building would likely take several weeks to re-open.</p> <p>The Officer team discussed the possible rate of deferred places and a possible downturn of student numbers in 2020/21. JT noted difficulties for medical students now working in the NHS to be able to complete their dissertations or final projects.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>SJ</p> <p>Noted</p> <p>Noted</p>
3	Virtual Neighbourhood	<p>The PGO updated the Officer team on plans for PG week on the virtual neighbourhood, with events targeted at PGR and PGT students. The PGO asked Officers to promote events and question submissions for planned events.</p> <p>The AEO noted a possible downturn in engagement with the virtual neighbourhood (VN) over the summer break. The Officer team discussed plans for the VN over the summer.</p>	<p>Noted</p> <p>Noted</p>

		The President noted potential events from the Chaplaincy, Barber institute and others on the virtual neighbourhood.	Noted
4	Diaries	The Officer team discussed their diaries for the week ahead.	Noted
5	Manifesto Updates & Priority Campaigns.	The WCO updated the Officer team on plans for de-stressfestival. The Officer team discussed plans for de-stressfestival and the need for consistent communications and branding.	Noted
6	Guild Engagement/ Social Media	The WCO noted plans for de-stressfestival promotion, to be communicated by central Guild comms.	Noted
7	School/College/ Dubai Update	JT noted that the second phase of student at the Dubai campus had now been enrolled, however the campus was expected to be closed until the end of the summer.	Noted
8	Part Time Officer Update	No items noted.	Noted
9	Officer Training & Development	No items noted.	Noted

The meeting closed at 13:30.

Signed Date