

FULL TIME OFFICER GROUP MINUTES

12:00 – 13:00
 Online Meeting (via Zoom)

Present

Charlotte Minter, Welfare & Community Officer **(WCO) (Chair)**
 Wei-Lun Chen, International Officer **(IO)**
 Jules Singh, Education Officer **(EO)**
 Rob Hegarty, Sports Officer **(SO)** (Left at 12:20)
 Tobiloba Adeyemi, President **(President)** (Left at 12:40)
 Amie Raphael, Activities and Employability Officer **(AEO)**
 Rebecca Cutler, Postgraduate Officer **(PGO)**

Also in Attendance

Sam Jones, Executive Assistant **(SJ)** (notetaker)
 Jo Thomas, CEO **(JT)**

Apologies

None.

The Chair opened the meeting at 12:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Previous Minutes (29.03.21)	The Officer team discussed the actions from the previous meeting. SJ to update and circulate. The minutes from Monday 29 th March 2021 were approved as an accurate record of the meeting.	SJ Approved
2	Divestment Campaign	The IO noted plans with the EEO to promote the Guild's fossil free divestment campaign on campus, including projecting onto the Old Joe tower. The Officer team discussed arrangements for the promotion of the campaign. The President noted that the Guild Elections results had been projected onto Old Joe on elections results night, with the approval of the University Communications team. The SO left the meeting at 12:20.	Noted Noted
3	EEO & Fossil Fuels	The Officer team discussed the progress of the Fossil Free & Divestment campaign. The WCO agreed to discuss further with the EEO.	Noted
4	Office Rotations	The Officer Team discussed arrangements for returning to the building.	Noted
5	FTOG Away Day	The Officer Team discussed arrangements for an upcoming team away day.	Noted

6	APP Student Submission	<p>The President left at 12:40.</p> <p>The EO updated the Officer Team on preparations for the student submission on the University's Access & Participation Plan (APP). The EO noted that the Student Voice team were collecting information from students, noting a lack of tangible collaboration with students and the Guild on Access & Participation issues. The Officer team discussed the content and communication of the Guild's submission element.</p> <p>The EO noted several ongoing discussions with University senior staff on APP progress. The EO noted specific conversations on the University's liaising with students during the COVID-19 pandemic. The WCO noted significant variances between colleges and schools. The IO noted the importance of students raising concerns formally through the student rep system.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
7	VC 1-2-1	The Officer team discussed items to raise with the VC.	Noted
8	Diaries	<p>President – n/a.</p> <p>WCO – Trustee Board Meeting, Hardship fund meeting, GEMT, Campus Inclusivity meeting, LGBTQ+ meeting, EDI leads meeting, TOIL, Safety Campaign catch-up, Canvas Student Groups wellbeing meeting, Pritchett's park design meeting, GOG Social.</p> <p>EO – Trustee Board Meeting, Staff Interviews, APP catch-up, SV team meeting, Hardship fund meeting, 1:1 CEO, University Senior Staff Introductions, Activities Committee meeting, Uni relationships, 1:1 Director of Student Engagement, GOG Social.</p> <p>AEO – Trustee Board Meeting, Activities & Events Meeting, Meeting with LGBTQ+, Canvass Training Catch-up, Space Group meeting, Activities Committee meeting, CEO/AEO 1:1, NUS Conferences de-briefing, GOG Social.</p> <p>PGO – Trustee Board Meeting, Student Voice report meeting, Hardship fund meeting, Democracy Structure Meeting, Uni Senior Staff inductions, 1:2 PVC Education, T&F group meeting, Uni Relationships, GOG Social.</p> <p>IO – Trustee Board Meeting, Hardship hearing meeting, Fitness to Practice meeting, A/L, Dubai Student forum, UEC, University Relationships, SAET meeting, GOG Social.</p> <p>SO – n/a.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
9	Officer Wins/ Priority Campaigns	<p>AEO – NUS Conference.</p> <p>EO – NUS Conference.</p> <p>WCO – NUS Conference.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

		SO – n/a. PGO – n/a. IO – n/a. President – n/a.	Noted Noted Noted Noted
10	Guild Communications, Social Media	No Items noted.	Noted
11	Schools/Colleges/ Dubai Update	No Items noted.	Noted
12	Part Time Officers	No Items noted.	Noted
13	Any Other Business (AOB)	<p>The Officer Team discussed communications to students about the upcoming graduation cycle.</p> <p>The WCO noted a upcoming meeting on the Meal Plan review. The WCO asked Officers to email with feedback on the existing system. JT suggested asking the part-time officers, student mentors and hall reps for feedback.</p>	Noted All

The meeting closed at 13:00.

Signed

Date