

FULL TIME OFFICER GROUP MINUTES

12:00am, Online Meeting via Zoom.

Present

Joanne Park, International Officer (**IO**) (Chair)
Amanda Sefton, Education Officer (**EO**)
Millie Gibbins, Welfare & Community Officer (**WCO**)
Ryan Ginger, Activities and Employability Officer (**AEO**)
Josh Dooler, Sports Officer (**SO**)
Joshua Williams, President (**President**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
Sam Jones, Executive Assistant (**SJ**) (note taker)

Apologies

Tobiloba Adeyemi, Postgraduate Officer (**PGO**)

The Chair opened the meeting at 12:00

No.	Item for Discussion	Notes	Action
1	Minutes from 06.07.20	The minutes from the last meeting held on 6 th July 2020 were approved as an accurate record of the meeting.	Approved
2	AOB	<p>The EO noted plans for the Officer Leaving Party. The Officer Team discussed arrangements for the leaving party.</p> <p>The EO noted that the University was continuing with plans for timetabling classes for Wednesday afternoons. The Officer Team discussed concerns about timetabling of Wednesday afternoons and a detrimental effect on student engagement and society/enrichment activity.</p> <p>JT updated the Officer Team on plans for the implementation of online platforms (possibly Microsoft teams) for Student Groups. The AEO noted that Student Groups currently lacked a consistent online platform for connecting with their members, and guidance around physical meetings on or off campus from September for 'non-essential' reasons remained unclear.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
3	January Starts	<p>The EO noted the University's plans to move International PGT students course start dates to January, due to the COVID-19 outbreak. The EO noted that many students had already made arrangements to be on campus from September, including accommodation, and the University's communications to students had been late. The EO noted that if PGT student starts were delayed until January, a significant number of students would be continuing to study over summer 2021.</p> <p>The IO noted that International Students faced uncertainty around the delayed start of their course and the need to extend</p>	Noted

		their Tier 4 visa, which would not be guaranteed and may incur a cost. The IO suggested raising with the Incoming team and Joined Up Conversations Group (JUCG).	Noted
4	Highlights & Lowlights	The AEO suggested that Officer Team discuss their highlights from the last year, as this was the last Full-Time Time Officer Group meeting.	Noted
5	Joined Up Conversations	The Officer Team discussed the agenda for the upcoming Joined Up Conversations Group meeting (JUCG). The SO noted ongoing discussions on the arrangements for Sports teams upon the reopening of campus.	Noted
6	Virtual Neighbourhood	No items noted.	Noted
7	Diaries	No items noted.	Noted
6	Manifesto Updates & Priority Campaigns.	No items noted.	Noted
7	Guild Engagement/ Social Media	No items noted.	Noted
8	School/College/ Dubai Update	The Officer Team discussed the Incoming Officer team continuing to engage with student and student leaders at the Dubai campus while international travel remain.	Noted
9	Part Time Officer Update	No items noted.	Noted
10	Officer Training & Development	No items noted.	Noted

The meeting closed at 13:00.

Signed

Date