

FULL TIME OFFICER GROUP MINUTES

12:00pm, Mandela Room

Present

Josh Dooler, Sports Officer Elect **(SO)**
 Millie Gibbins, Welfare & Community Officer **(WCO) (Chair)**
 Ryan Ginger, Activities and Employability Officer **(AEO)**
 Tobiloba Adeyemi, Postgraduate Officer **(PGO)**
 Amanda Sefton, Education Officer (Present through Video Call) **(EO)**
 Joshua Williams, President **(President)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Paul Stavlo, Room Bookings and Reception Coordinator (note taker) **(PS)**

Apologies

Joanne Park, International Officer **(IO)**

The Chair opened the meeting at 12:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 10.02.19	The minutes from the last meeting held on 10 th February were approved as an accurate record of the meeting.	Noted
2	AOB	<p>The PGO noted that a room within the Guild is required for Post Graduates to discuss how the upcoming UCU strike will affect them.</p> <p>The SO noted that the Climate Emergency Panel during Go Green Week was successful. It was also noted that the issue of single use plastic cups being wasteful on club nights was raised. The SO will speak with the Venue Manager about sustainability, and education for all bar staff about recycling properly.</p> <p>The SO noted that UB Sports need international students to complete the current sport survey and asked the Officer team to inform/share their contacts.</p> <p>JW noted that he had attended the University Investment Committee in London which had been very positive. JW secured student representation on the University Investment Committee.</p> <p>JW informed the Officer team of an upcoming meeting with the Registrar, and asked if they could advise him if anything needed to be raised.</p>	<p>Noted</p> <p>Noted SO</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>JW noted a meeting with the BAME Network last week. JW requested the Officer team's assistance in supporting the BAME Network in piloting a reverse mentoring scheme within the University.</p> <p>The EO noted that the IHRA paper will be going to Senate in June. The EO also informed the Officer team that she is running for a position at NUS and will be campaigning at the upcoming NUS Conference. The President requested the EO to share the manifesto so they could circulate among contacts.</p>	<p>Noted</p> <p>Noted</p>
3	Meal Plan	<p>The WCO noted a successful meeting with the University regarding the Officers using Meal Plan:</p> <ul style="list-style-type: none"> • The Officer team will use Meal Plan for 1 week • The WCO will blog about the Officer team's experience • The Officer team will ask for feedback from students in each restaurant <p>The President agreed to speak with UoB Catering regarding the out of date endorsement currently being used.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Strikes- Room Availability	<p>It was noted that UCU has asked for a committee room within the Guild to act as a base of operations during the strike period. Harvey Milk was chosen to be the ideal room for this purpose.</p> <p>The Officer team noted that If the strike is approved, student societies booked within Harvey Milk will need to be moved to different rooms. The AEO will inform the societies of the switch. The President to meet with UCU on 19/02 to discuss what the Officer team can undertake during the strike. The AEO, WCO, EO, and SO will also attend this meeting.</p>	<p>Noted</p> <p>Noted</p>
5	Democracy Referendum	<p>The Officer Team discussed the upcoming democratic structures referendum.</p> <p>It was noted that a 'Thank You' event is being organised for those involved in the organisation of the elections.</p>	<p>Noted</p> <p>Noted</p>
6	Diaries	<p>President – Meeting with UCU, FTOG, Elections Planning, WCO catch up, Black Voices General Catch Up, Strike Comms Chat, Candidate Q +A meeting with Redbrick, Oversight Group, Officer Breakfast, Recruitment, Result night Final Catch up, Union Meeting, New Core Follow-up, Meeting with Registrar, Relationships, Meeting with Alison Sharpe for Careers Network, Senior Police Partnership Meeting, GOG, Appointments Panel, Elections Final Catch Up, SUMS Review Update.</p> <p>EO – Meet Head of PG, FTOG, Team 10, Referendum, LinkedIn Learning Task and Finish Group, Reps Catch Up, Strike Comms Chat, CHEF, , Officers Breakfast, Referendum, PGT Board,</p>	<p>Noted</p>

		<p>Academic Campaign Meeting, GOG, Catch up with Jules, Final Referendum Planning.</p> <p>SO – UBS Briefing meeting, filming with WCO for NPSW, FTOG, Team 10, Intercept Meeting, Management Meeting, Strike Comms Chat, CHEF, Presidents Network, Officer Breakfast, Reclaim Sports Night, BUCS Desk, College QAAC, Meeting with Olivia Pearson: Charity Golf, CEO Catch Up, GOG, Green Impact Catch Up.</p> <p>PGO – Catch up with Alex, FTOG, Team 10, LinkedIn Learning Task and Finish Group, Adam and Tobi catch up, Black Voices General Catch Up, Strike Comms Chat, Meeting with student, CHEF, Skype Call with Hilary, making, Officer Breakfast, The PG Common Room Project meeting, PTES promotion workshop, From Campus to Career Meeting, PGT Board, CEO/PGO Catch Up, GOG, Post Grad Tea and Cake, PG Ball Meeting, Appointments Panel.</p> <p>AEO – Referendum, Send out Redbrick, Groups Meeting, Weekly incident Review Meeting, Candidate Briefing, FTOG, Team 10, Referendum, Complaints Catch up, Referendum, Strike Comms Chat, CHEF, , Officers Breakfast, Ryan and Sam Catch Up, Strikes Filming, Referendum, Strikes, Catch up with Adam, Income Generations Ops Group, Redbrick, Referendum, Meet elections candidate, GOG, , Final Referendum Planning.</p> <p>WCO – FTOG, Team 10, Mental Health Charter Pre-Meet, MH Writing Group, JEQ Panel, , Complaints Catch up, CHEF, , Presidents Network, Officers Breakfast, Catch up with Einita, Reclaim Sports Night, Mental Health Charter, OFS Report, Sex Week, Destressfestival/ Academic Campaign Meeting, GOG, Pause Management Meeting, Pause Steering Committee, Post Grad Tea and Cake, , Catch up with Karen McCarthy.</p> <p>IO – FTOG, Team 10, Guild Awards Panel, UOB International Womens Day, Trustee Board, BIA Learning and Teaching meeting, , International Task and Finish Group, PG Tea and Cake, Guild Policy Development Group 3, University Annual Meeting, International Conference Planning, Catch with Lucy Gill, Tea Social.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Manifesto Updates & Priority Campaigns.	The PGO noted that a Black Voices campaign event was being planned for March.	Noted
8	Guild Engagement/ Social Media	<p>The AEO noted that Guild Award ticket dates have been extended.</p> <p>It was also noted that 350 tickets had been sold so far.</p>	<p>Noted</p> <p>Noted</p>
9	School/College/ Dubai Update	There were no items noted.	Noted

10	Part Time Officer Update	The WCO noted that they were working with the Women's Officer on the 'Reclaim the Night' Event, to be held in March.	Noted
16	Officer Training & Development	The Officer team has an upcoming Officer Breakfast as well as an Officer Social.	Noted

The meeting closed at 13:20

Signed

Date

DRAFT