

FULL TIME OFFICER GROUP MINUTES

12:00 – 13:30
Online Meeting (via Zoom)

Present

Tobiloba Adeyemi, President **(President)**
Rob Hegarty, Sports Officer **(SO)**
Amie Raphael, Activities and Employability Officer **(AEO)**
Charlotte Minter, Welfare & Community Officer **(WCO) (Chair)**
Rebecca Cutler, Postgraduate Officer **(PGO)**

Also in Attendance

Jo Thomas, CEO **(JT)**

Apologies

Wei-Lun Chen, International Officer **(IO)**
Jules Singh, Education Officer **(EO)**

The Chair opened the meeting at 12:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 15.02.21	<p>The minutes from Monday 15th February 2021 were approved as an accurate record of the meeting.</p> <p>The Officer team discussed several items from the minutes. SJ to update the previous minutes and circulate.</p>	<p>Approved</p> <p>SJ</p>
2	University Mental Health Day	<p>The WCO noted that on 4th March the University were looking to hold a campus-wide Mental Health Day, with events and information to support student's mental health during the COVID-19 national lockdown.</p> <p>The Officer team discussed possible events for the Mental Health Day. The SO noted plans for events related to mental health in sport. The President suggested a coordinated social media campaign from all Guild Officers and a video signposting student to support services.</p>	<p>Noted</p> <p>Noted</p>
3	Birmingham Students for Life	<p>The Officer Team discussed recent developments related to Birmingham Students for Life society.</p>	Noted
4	Diaries	<p>The Officer team discussed their key meetings for the week ahead:</p> <p>WCO – Rent Right Q&A meeting, Activities & Events meeting, Elections Q&A's, COSS meeting, GEMT meeting, UoBE Festival Operations Group meeting, PAUSE training meeting, Student Services Catch-up, Elections results night.</p> <p>EO – n/a.</p>	<p>Noted</p> <p>Noted</p>

		<p>AEO – Good Campus relations, Instagram live elections Q&A, AEO candidates Q&A, C&M Officers/Voice catch-up, MDX, Elections results night.</p> <p>IO – n/a.</p> <p>SO – Sustainability Catch-up, DoE catch-up, Club Development meeting, UB Sport Senior Managers meeting, Officers/C&M/Voice catch-up, Elections results night, Sports committee handover meeting, Green Impact submission meeting.</p> <p>PGO – CEO 1:1, PG candidates Q&A, DoSR 1:1, Elections results night.</p> <p>President – Elections Catch-Up, CEO 1:1, Elections meetings, President's candidates Q&A's, Good Campus relations, Dubai campus meeting, WCO 1:1, MMT meetings, GEMT, Global Challenges working group, Elections results night, campus trade unions meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Priority Campaigns/ Officer Wins	<p>AEO – Old Joe Lego models delivered.</p> <p>WCO- Local MP's meeting.</p> <p>EO – n/a.</p> <p>IO – n/a.</p> <p>PGO – Learning & Teaching survey high response rate.</p> <p>President – Guild elections voting open.</p> <p>SO- n/a.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
6	Guild Communications/ Social Media	<p>The Officer Team noted the following items for promotion via Guild communications:</p> <ul style="list-style-type: none"> • Guild Autumn Elections Voting. • Elections Candidate Q&A sessions. 	<p>Noted</p>
7	Schools/Colleges/ Dubai Update	No Items noted.	<p>Noted</p>
8	Part Time Officers	<p>The PGO noted discussions between the DSO and the Medical School on the use of ableist language in learning materials on medical courses.</p> <p>The SO noted ongoing work with the WO on inclusivity training for sports teams and society committees and the Not On campaign.</p>	<p>Noted</p> <p>Noted</p>
9	AOB	The WCO noted a positive discussion with local Birmingham MP's, where the Guild fed back on a number of issues faced by	

		<p>students including rent rebates, distance learning and the closure of campuses nationally.</p> <p>The WCO noted that the WO was planning events for International Women's Day on the 8th March.</p> <p>The Officer team discussed items to raise at the upcoming University Executive Board (UEB) meeting:</p> <ul style="list-style-type: none"> • Study Space Availability – EO • International Student Hotel quarantine costs – IO • Guild Autumn Elections – President • PGR Specific Support - PGO 	<p>Noted</p> <p>Noted</p> <p>Noted</p>
--	--	---	---

The meeting closed at 13:10.

Signed

Date

DRAFT