

FULL TIME OFFICER GROUP MINUTES

11:00 – 12:30
 Online Meeting (via Zoom)

Present

Tobiloba Adeyemi, President **(President) (Chair)**
 Rob Hegarty, Sports Officer **(SO)**
 Jules Singh, Education Officer **(EO)**
 Wei-Lun Chen, International Officer **(IO)**
 Amie Raphael, Activities and Employability Officer **(AEO)**
 Rebecca Cutler, Postgraduate Officer **(PGO)**
 Charlotte Minter, Welfare & Community Officer **(WCO)**

Also in Attendance

Jo Thomas, CEO **(JT)**
 Sam Jones, Executive Assistant **(SJ)** (notetaker)

The Chair opened the meeting at 11:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 16.11.20	The minutes from Monday 16 th November were approved as an accurate record of the meeting.	Approved
2	Student Opinion Survey	The President presented provisional information from the Guild's Student pulse survey. The Officer team discussed the outcomes of the survey. The EO noted that additional analysis of the survey data, along with results	Noted
3	Undoing Borders Campaign	The IO updated the Officer team on progress on the Undoing Borders campaign.	Noted
4	WM Sabb Meeting	The WCO noted proposals for a regular meeting for SU Sabbatical Officers from the West Midlands. The WCO suggested arranging an initial meeting with staff	
5	5-day penalty free window	<p>The WCO noted that the College of Arts and Law had brought forward proposals for a 5-day penalty free window for submission deadlines. The Officer team discussed the possibility of a University-wide penalty free window.</p> <p>The EO suggested discussing with the University's director of student engagement. The PGO noted a risk of creating 'bad habits' for students to regularly miss deadlines with effects on marking and feedback timelines for academic staff. The AEO noted that there was not currently a University-wide exam policy, which may make a University-wide policy on submission deadlines unlikely. EO to contact University director of student engagement</p>	

6	Feedback in the Community	<p>The PGO updated the Officer Team on community engagement in Selly Oak. The PGO noted the difficulties with engaging with students living in the community during COVID-19.</p> <p>The Officer team discussed participating in Community Wardens door-knocking in the Selly Oak area. The AEO noted limited opportunities for face-to-face engagement for student groups. The AEO noted that societies may react negatively to Officers engaging in door knocking activity.</p>	
7	NHS LSF Training Grant	<p>The IO updated the Officer team on the status of an NHS training grant, intended to support students training to become NHS members of staff.</p> <p>The IO noted that currently International Students had been excluded from the grant scheme, and a national petition had been started for international students to be included. The IO agreed to circulate to GOG for discussion and approval.</p> <p>The President suggested circulating to sabbatical officer networks for discussion and feedback.</p>	<p>Noted</p> <p>IO</p>
8	GOG Social/Officer Action Plans	<p>The President updated the Officer on GOG Social Action Plans</p> <p>Team Building</p> <p>The Officer team discussed travelling home for Christmas during the period identified by the Government for student's travelling. JT noted that the Guild building would be remaining open until 18th December, however</p>	
9	Diaries	<p>The Officer team discussed their key meetings for the week ahead:</p> <p>WCO – LGBTQ+ history months planning meeting, interviews, Team 10, National Express meeting, UMC hearing, Christmas activity meeting, UOBE festival working group, Accommodation meeting, rent right meeting, HR Committee meeting, Community wardens meeting.</p> <p>EO – Team 10, Student Hardship fund panel, SV team meeting, C&M catch-up, National Express meeting, Learning Support Week meeting, Assessment support delivery group meeting, Spring elections catch-up, CPC, 1:1 SV manager.</p> <p>AEO – Super AGM planning, Team 10, Student groups newsletter, Union Strike policy meeting, C&M catch-up, society meeting, survey meeting, MSL meeting, UoBE Festival Working group, spring elections meeting,</p>	

		<p>IO – Student Hardship Fund Panel meeting, Union Strike Policy meeting, C&M catch-up, Careers Network meeting, UoBE Festival meeting, CEO 1:1, HR Committee meeting,</p> <p>SO –</p> <p>PGO – Team 10, Union Strike meeting, Council Briefing, Learning Support wee, research committee meeting, CPC, University Council meeting, UK RI catch-up, SV manager 1:1, Community Wardens leaflet drops.</p> <p>President – Team 10, DSO catch-up, registrar's meeting, Union Strike policy discussion, GEMT, University Council briefing, VC 1:1, University Council, Spring Elections planning, Citizens UK meeting, TOIL, elections working group, 1:1 EA.</p>	
10	Priority Campaigns/ Officer Wins	<p>AEO – Successful first Activities Committee meeting.</p> <p>WCO- Successful first Welfare and Liberation Committee meeting.</p> <p>EO- Successful first Education Committee meeting.</p> <p>IO- Training delivery for Dubai Student leaders and Student Reps in LES.</p> <p>President- Successful Campaigns Committee meeting, Office Hours student drop-ins.</p> <p>PGO – PG specific Speak Week launch.</p> <p>SO- Movember charity fundraising</p>	
11	University Relationships	<p>The PGO noted that the University's Pro-Vice Chancellor for Education was now on an extended leave of absence. The Officer Team agreed sent their best wishes to the PCV Education.</p>	All
12	Guild Communications/ Social Media	<p>The Officer Team noted the following items for promotion via social media:</p> <ul style="list-style-type: none"> • Officer radio show • PG Student Travel 	Noted
13	Schools/Colleges/ Dubai Update	<p>The President updated the Officer team on development at the Dubai UoB campus. The President noted that the campus was being redeveloped with a significantly larger footprint and a new sports centre. The President noted that degree accreditation for UOB Dubai degrees have been secured for Law, with others still being sought.</p>	

		<p>The President noted that the Dubai campus had been temporarily closed due to COVID-19 restrictions in the UAE, with courses being delivered remotely.</p> <p>The Officer Team discussed opportunities to engage with and support UoB Dubai students during COVID-19.</p> <p>The Officer team discussed the current approach towards LGBTQ+ rights for UoB Students in Dubai. The President noted no further discussions had been held since the opening of the Dubai campus in 2019. The Officer Team agreed to discuss with SW in Team 10.</p>	
14	Part Time Officers	<p>The President noted an outstanding action from Scrutiny panel for FTO's to meet with their PTO buddies. The Officer team agreed to arrange meetings with their PTO buddies.</p> <p>The AEO noted that the TSO's event for Trans day of remembrance had been very successful.</p> <p>The President suggested meeting with the PTO's to discuss the Guild's stance on possible campus union strike action.</p>	All
15	Officer Training and Development	No Items noted.	
16	AOB	The PGO discussed arrangement to highlight and celebrate postgraduate graduation ceremonies in November. The PGO noted that an virtual after-party would now not be held.	

The meeting closed at 12:30.

Signed

Date