

# FULL TIME OFFICER GROUP MINUTES

12:00pm, Mandela Room

## Present

Joshua Williams, President **(President) (Chair)**  
 Josh Dooler, Sports Officer Elect **(SO)**  
 Ryan Ginger, Activities and Employability Officer **(AEO)**  
 Amanda Sefton, Education Officer **(EO)**  
 Joanne Park, International Officer **(IO)**

## Also in Attendance

Jo Thomas, Chief Executive **(JT)**  
 Sam Jones, Executive Assistant **(SJ)** (note taker)

## Apologies

Tobiloba Adeyemi, Postgraduate Officer **(PGO)**  
 Millie Gibbins, Welfare & Community Officer **(WCO)**

The Chair opened the meeting at 12:10

No	ITEM FOR DISCUSSION	Notes	ACTION
1	<b>Minutes from 17.02.19</b>	<p>The minutes from the last meeting held on 17<sup>th</sup> February were approved as an accurate record of the meeting.</p> <p>The President noted an outstanding action for the SO from the minutes to review the costs of introducing reusable plastic cups Joes Bar. The SO noted that the Director of Engagement was reviewing costs, and agreed to circulate a proposal once finished.</p>	<p><b>Noted</b></p> <p><b>SO</b></p>
2	<b>AOB</b>	<p>The EO noted plans to propose a transition to using the Ecosia search engine to UEB at the next meeting. The AEO noted that the Guild would be implementing this by the Easter break. JT agreed to raise the issue with the University's Chief Information Officer.</p> <p>The AEO noted that the incoming kitchen manager would be reviewing Your Ideas proposals for a more diverse Joes Bar menu over the Easter break.</p> <p>The EO noted issues with University catering outlets supplying kosher meals to Jewish students.</p> <p>The Office team discussed items to raise at the next UEB/Guild meeting:</p> <ul style="list-style-type: none"> <li>• BME Attainment Gap</li> <li>• Strike Funds</li> </ul>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

3	<b>Strike Motion: Officer Diaries</b>	The Officer team discussed the recent passing of a Your Ideas motion, mandating them to cancel all meetings with University staff during the current UCU strike action.  The Officer team discussed diary appointments which would need to be rearranged. SJ to contact University PA's.	<b>Noted</b>  <b>Noted</b> <b>SJ</b>
4	<b>Democracy Referendum</b>	The Officer Team discussed plans for the upcoming democratic structures referendum.	<b>Noted</b>
5	<b>Diaries</b>	<p><b>President</b> – Candidate Breakfast, Elections Promotion, Honorary Degree Committee, Climate Summit planning meeting, Elections Hustings, Elections results night.</p> <p><b>EO</b> – Candidate Breakfast, Elections Promotion, Elections Hustings, Elections results night, University Education Committee, PTO 1:1,</p> <p><b>SO</b> – Candidate Breakfast, Elections Promotion, Climate Summit planning, Elections Hustings, Elections results night.</p> <p><b>PGO</b> – A/L.</p> <p><b>AEO</b> – Candidate Breakfast, Elections Promotion, Guild Awards Planning, Elections Q+A, Elections Hustings, Elections results night, Guild Awards Comperes meeting, SGX Agenda Setting.</p> <p><b>WCO</b> – A/L, Candidate Breakfast, Elections Promotion, Elections Hustings, Elections results night, International Women's day filming, 1:1 Student Mentors Manager,</p> <p><b>IO</b> – Candidate Breakfast, Elections Promotion, Elections Hustings, Elections results night, Global Café, University Education Committee, LGBTQ Gender and Sexuality Diversity.</p>	<b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>
6	<b>Manifesto Updates &amp; Priority Campaigns.</b>	No Items noted.	<b>Noted</b>
7	<b>Guild Engagement/ Social Media</b>	The Officer team noted the following items for social media promotion for the following week: <ul style="list-style-type: none"> <li>• Democratic Structures Referendum</li> <li>• Support for UCU Strike Action</li> <li>• Guild Elections 2020</li> </ul>	<b>Noted</b>
8	<b>School/College/ Dubai Update</b>	The EO suggested promoting the current elections cycle and referendum to UoB Dubai students via social media.	<b>Noted</b>
9	<b>Part Time Officer Update</b>	The AEO suggested the officer team arrange buddy meetings ahead of the next GOG meeting. Officers to arrange.	<b>All</b>

<b>10</b>	<b>Officer Training &amp; Development</b>	No Items noted.	<b>Noted</b>
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The meeting closed at 13:00

Signed .....

Date .....

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