

**FULL TIME OFFICER GROUP MINUTES**

12:00 – 13:30  
 Online Meeting (via Zoom)

**Present**

Rob Hegarty, Sports Officer **(SO) (Chair)**  
 Amie Raphael, Activities and Employability Officer **(AEO)**  
 Wei-Lun Chen, International Officer **(IO)**  
 Jules Singh, Education Officer **(EO)**  
 Tobiloba Adeyemi, President **(President)**  
 Rebecca Cutler, Postgraduate Officer **(PGO)**

**Also in Attendance**

Sam Jones, Executive Assistant **(SJ)** (note taker)  
 Jo Thomas, CEO **(JT)**

**Apologies**

Charlotte Minter, Welfare & Community Officer **(WCO)**

The Chair opened the meeting at 12:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	<b>Previous Minutes (17.05.21)</b>	The minutes from Monday 17 <sup>th</sup> May 2021 were approved as an accurate record of the meeting.	<b>Approved</b>
2	<b>Post-COVID Research</b>	<p>The EO updated the Officer team on discussions on plans for research on elements of remote learning post-COVID which the University should look to retain. The EO noted the value of retaining online office hours, remote lecture access, remote meetings with staff and other elements of value post-COVID.</p> <p>The AEO noted similar work ongoing to understand elements of COVID-19 working to retain for student groups. The EO suggested developing a set of proposals to put to the University.</p> <p>The AEO noted the importance of collecting information on student experience on teaching model. The President suggested conducting a survey to students on elements of remote teaching which they would hope to retain.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
3	<b>Guild Strategy Day – Monday 21<sup>st</sup> June</b>	SJ updated the Officer team on plans for a Guild strategic planning day in June. The Officer team discussed availability to meet on the Monday the 21 <sup>st</sup> June. SJ noted the possibility of a pre-meeting ahead of the away day for officers unable to attend.	<b>Noted</b>
4	<b>Fab 'N' Fresh</b>	The Officer team discussed recent activity on the Fab 'N' Fresh Facebook Group in relation to the escalation of the Israeli-Palestinian conflict in Gaza. AS updated the Officer Team on a number of complaints related to posts in the group on the conflict in Gaza.	<b>Noted</b>

		<p>AS noted that the Guild had taken advice from the NUS and taken the decision to remove all posts related to the conflict in Gaza, with an aim to protect students. AS noted work was ongoing to seek legal advice on next steps for the management of the Fab 'N' Fresh Facebook page and develop a criteria for assessing content in future.</p> <p>The Officer team discussed next steps in making a public statement.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
5	<b>UEB Agenda Items</b>	<p>The Officer Team discussed possible items to include on the next UEB/Guild agenda.</p> <p>The President updated the Officer team on discussions with the University on the revised Student Code of Conduct. The President noted that progress had been slow, however the University had assured that process was continuing.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
6	<b>Diaries</b>	<p><b>President</b> – Finance Committee meeting, VC 1:1, Student Staff Interviews, Good Campus Relations, Welcome 2021 planning, GEMT, C&amp;M/Voice/Officer team Catch-Up, A/L.</p> <p><b>WCO</b> – A/L.</p> <p><b>EO</b> – SELT Project team, C&amp;M/Voice/Officer team Catch-Up, University Relationships, Hall Reps interviews.</p> <p><b>AEO</b> – Birmingham Nightline meetings, Activities and Events planning meeting, C&amp;M/Voice/Officer team Catch-Up, DARO meeting, good campus relations, welcome 2021 planning, A/L, cultural groups meeting, complaint's meetings.</p> <p><b>PGO</b> – 1:1 PVC Education, Venues Student Staff Interviews, C&amp;M/Voice/Officer team Catch-Up.</p> <p><b>IO</b> – Activities and Events planning meeting, Student Mentors interviews, University relationships, International groups meeting, C&amp;M/Voice/Officer team Catch-Up.</p> <p><b>SO</b> – E&amp;E Committee, C&amp;M/Voice/Officer team Catch-Up, Sports Awards planning, A/L</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
7	<b>Officer Wins/ Priority Campaigns</b>	<p><b>AEO</b> – Society progress.</p> <p><b>EO</b> – Student Voice Hub project.</p> <p><b>WCO</b> – n/a</p> <p><b>SO</b> – Sports Team Charity fund-raising.</p> <p><b>PGO</b> – Guild/Graduate School meeting structures.</p> <p><b>IO</b> – Planning for UoBE Festival 2022.</p> <p><b>President</b> – PG Awards panel, Budget review planning.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

8	<b>Guild Communications, Social Media</b>	The Officer Team noted the flowing items for promotion via social media. <ul style="list-style-type: none"> <li>• Student Trustee Vacancies.</li> <li>• Birmingham Bike-Hire Scheme launch.</li> <li>• Guild Summer Elections.</li> </ul>	<b>Noted</b>
9	<b>Schools/Colleges/ Dubai Update</b>	No Items noted.	<b>Noted</b>
10	<b>Part Time Officers</b>	No Items noted.	<b>Noted</b>
11	<b>Any Other Business (AOB)</b>	The President asked for suggestions for items to include on their 1:1 with the Vice-Chancellor.	<b>Noted</b>

The meeting closed at 13:00.

Signed .....

Date .....

DRAFT