

FULL TIME OFFICER GROUP MINUTES

12:00pm, Online

Present

Joshua Williams, President (**President**)
 Millie Gibbins, Welfare & Community Officer (**WCO**) (Chair)
 Josh Dooler, Sports Officer (**SO**)
 Ryan Ginger, Activities and Employability Officer (**AEO**)
 Amanda Sefton, Education Officer (**EO**)
 Joanne Park, International Officer (**IO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (note taker)

Apologies

Tobiloba Adeyemi, Postgraduate Officer (**PGO**)

The Chair opened the meeting at 12:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 20.04.20	<p>The minutes from the last meeting held on 20th April 2020 were approved as an accurate record of the meeting.</p> <p>The President noted a minor amendment. SJ to update.</p>	<p>Noted</p> <p>SJ</p>
2	AOB	<p>The President noted that they were running for an NUS national position. The Officer team wished the President all the best for their campaign.</p> <p>The Officer team discussed the upcoming emergency Trustee Board meeting.</p> <p>The President updated the Officer team on the University's expected timelines for reopening campus.</p> <p>The AEO noted a positive turnout in Society online AGM's.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
3	Welfare Update	<p>The WCO noted that they had met with Welfare Officer's from other Student's Unions. WCO noted that a number of Student's Unions were working on private sector rents during the COVID-19 outbreak, including requesting rent and bills refunds.</p> <p>The WCO noted that Bristol SU had been working on a lack of campus services for student's remaining in halls, and we're lobbying for a refund.</p> <p>The WCO noted a number of Unions working on digital engagement to support student welfare during the lockdown.</p>	<p>Noted</p> <p>Noted</p>

		<p>The WCO noted that a number of Student's Unions were lobbying Universities on tuition fees debt.</p> <p>The WCO noted a number of Unions were expecting reduced block grants as University's sought to reduce costs.</p> <p>The Officer team discussed lobbying for a refund on utility bills for students in private sector accommodation.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
4	International Holocaust Remembrance Alliance	<p>The President noted that the IHRA definition of Anti-Semitism had been approved by GOG previously, however the Guild had not yet publicised the policy or published a statement.</p> <p>The Officer team discussed where the definition would be formally recorded in the Guild's policies. The AEO suggested passing the definition for the Guild's HR Committee for formal adoption. SJ to include on June HR Committee agenda.</p>	<p>Noted</p> <p>Noted</p>
5	Accommodation	<p>The President noted ongoing promotion of the Guild's open letter to accommodation providers, seeking protections and refunds for students. The WCO and President to discuss outside the meeting.</p>	Pres/WCO
6	Save Our Degrees	<p>The President updated the officer team on the 'Save Our Degrees' campaign. The President suggested promoting the campaign in time with NUS.</p> <p>The EO updated the Officer on the University's response to the Guild's requests in relation to ongoing degree programmes and courses assessments. The EO noted that more than 850 students had now responded to the Guild's survey.</p> <p>The Officer team discussed ongoing issues with the University's complaints procedure around the effects of COVID-19 on degree programmes. The EO noted that the University had so far not agreed to adopt the Guild's proposals.</p> <p>The Officer team discussed communications with the University with regards to the open letter. The EO noted that the Student Voice team were working on communications to schools and colleges, including non-Guild societies and Student Reps.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Black Voices	<p>The President noted that the Black Voice conference had been cancelled due to the COVID-19 outbreak. The President noted plans for an online 'Black Voices hub' with talks from planned conference speakers and other resources and content.</p> <p>The EO noted plans to include content from the Black Voices campaign in next year's Student Voice report.</p>	<p>Noted</p> <p>Noted</p>
8	Virtual Neighbourhood	<p>The Officer team discussed plans for a 'Town Hall' Q&A in the week ahead.</p>	Noted

		<p>The SO noted plans for an online Club Conference, with a live Q&A with the Sport's Officer Elect. The SO suggested holding further Q&A online sessions with the Officer Team Elect in the Officer handover period (June/July 2020).</p> <p>The Officer Team discussed content for the Virtual Neighbourhood for the week ahead. The WCO noted plans for a weekly 'positive news' session.</p> <p>JT suggested planning Virtual Neighbourhood events further in advance to help with C&M workflow. The Officer team discussed planning ahead for the VN events.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
9	Diaries	The Officer team discussed their diaries for the week ahead.	Noted
10	Manifesto Updates & Priority Campaigns.	<p>The WCO noted plans were ongoing for a virtual 'de-stressival' event to coincide with rearranged coursework assessments.</p> <p>The AEO updated the Officer team on progress with Careers Network. The AEO noted that Careers Network were now offering online sessions on CV development and had expanded their online services.</p> <p>The President suggested staff from Careers Network host a 'Town Hall' event. The AEO noted the need to promote University Staff hosting events to ensure positive engagement.</p> <p>The SO noted the Green Impact submission was due on the 1st May for NUS, and was largely now complete. The SO noted that the online Sustainability summit had been very successful.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
11	Guild Engagement/ Social Media	<p>The Officer team discussed the current communications plans.</p> <p>The Officer team discussed developing a longer-term comms for Virtual Neighbourhood events.</p> <p>The EO suggested planning communications for a possible relaxation of current national restrictions, advising students to continue to follow government advice.</p> <p>The WCO noted ongoing concerns around home security in Selly Oak while most students were absent from their houses. The WCO noted possible difficulties for Student's moving out of their houses at the end of their contracts in July if restrictions were still in place.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
12	Schools/College/ Dubai Update	The AEO updated the Officer Team on the involvement of final year medical students in emergency NHS provision. The AEO noted that it had not been made clear if work for the NHS during the COVID-19 outbreak would contribute to degrees.	Noted

13	Part Time Officer Update	The WCO noted discussions with the LGBTQSO and TSO about LGBTQ+ student returning home and possible difficulties with family members.	Noted
14	Officer Training & Development	No Items noted.	Noted

The meeting closed at 13:15

Signed

Date

DRAFT