

FULL TIME OFFICER GROUP MINUTES

11:00am, 30th March 2020, Online

Present

Joshua Williams, President (**President**)
 Josh Dooler, Sports Officer Elect (**SO**)
 Millie Gibbins, Welfare & Community Officer (**WCO**)
 Ryan Ginger, Activities and Employability Officer (**AEO**)
 Joanne Park, International Officer (**IO**) (chair)
 Tobiloba Adeyemi, Postgraduate Officer (**PGO**)
 Amanda Sefton, Education Officer (**EO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Paul Stavlo, Room Booking and Reception Coordinator (note taker) (**PS**)

Apologies

The Chair opened the meeting at 11:00

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 28.01.19	No minutes were available to be approved.	Noted
2	AOB	<p>The EO presented an education update regarding the University's response to COVID-19.</p> <p>It was noted that undergraduates and integrated masters will be required to have 80 credits to graduate. There are issues however with inconsistencies between each degree program. Some programs will allow students to put their best 80 credits forward to give them a better grade, however not every program will allow this. JW noted that the University's No detriment policy needs to be consistent across the entire student body.</p> <p>The WCO proposed a campaign to assist both students and landlords in response to COVID-19.</p> <p>The WCO noted that she is working with two members of the Guild Advice staff who have experience in housing to create a template for students to follow when speaking with their landlords about rent during quarantine.</p> <p>The President noted that many students are asking for refunds for term 3 tuition fees. The officer team discussed what position the guild should have on this issue and agreed that the guild</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		cannot support refunds for a full term, but agreed that certain fees, such as sports classes need to be refunded. It was noted that the comms to students enquiring the officer team about this issue will be that the Guild is taking the lead from NUS on the situation and waiting to receive a national update.	Noted Noted
3	Graduation	The AEO noted that other Universities are being criticised for cancelling graduation due to COVID-19. The AEO suggested that the Guild chase the university to find out what the plan is for graduation. The EO suggested that the university should extend the graduations due to happen in December to accommodate the students due to graduate this summer. The EO offered to take the lead on communicating with the university on this issue.	Noted EO
4	Diaries	No items noted.	Noted
5	Manifesto Updates & Priority Campaigns.	No items noted.	Noted
6	Guild Engagement/ Social Media	The Officer team is putting together content for the website outlining how they have supported student since the university closed. The WCO and the AEO are creating a post for students about managing their finances during the quarantine. The Officer team will be sharing a photo each day for UOB Positivity.	All WCO, AEO All
7	School/College/ Dubai Update	It was noted that the Dubai officers have gone back to their homes due to the outbreak of COVID-19. JT asked the IO to reach out the Dubai officers to check on them.	Noted IO
8	Part Time Officer Buddies	It was noted that the PTO's would like to get more involved in the Virtual Neighbourhood.	Noted
9	Officer Training & Development	It was noted that the officers are planning an officer social through video chat for next week. PS to add Officer social to the agenda for the next FTOG meeting.	PS

The meeting closed at 12:100.

Signed

Date