

Present

Mikey Brown, President (**President**) (**Chair**)
 George Christian, Sports Officer (**SO**)
 Josephine Conway, Activities and Employability Officer (**AEO**)
 Danielle Murinas, Postgraduate Officer (**PGO**)
 Jules Singh, Education Officer (**EO**)
 Wei-Lun Chen, International Officer (**IO**)

Also in Attendance

Sarah Wright, Director of Support and Representation (**SW**)
 Sam Jones, Executive Assistant (**SJ**) (note taker)

Apologies

Aaliyah Simms, Welfare & Community Officer (**WCO**)

The Chair opened the meeting at 12:00

No	Item for Discussion	Notes	Actions
1	Previous Minutes (23.08.21)	The minutes from Monday 16th August 2021 were approved as an accurate record of the meeting.	Approved
2	Graduation Celebrations & Speeches	SJ updated the Officer team on plans for their attendance and speeches at the August/September graduation celebration events over the coming weeks. SJ to confirm final speeches list with the University.	Noted
3	Diaries	<p>President – Democracy Training, CWG Steering Group, 1:1 VRM, Graduation Celebrations.</p> <p>AEO – Democracy Training, Graduation Celebrations, DSO Catch-Up, Redbrick planning, Responding to Student Groups emails, A/L, Officer Team Photos, Social Media planning.</p> <p>WCO – n/a</p> <p>PGO – Democracy Training, Student Voice Report meeting, A/L, Officer Team photos.</p> <p>EO – Democracy training, Graduation Celebrations, Parent's and Guardian's welcome address, speech writing, Student Staff Interviews.</p> <p>IO – Democracy Training, Graduation Celebrations, IBA Catch-Up, IST Catch-Up.</p> <p>SO – Democracy Training, Filming with UB sport, Gym Memberships planning, Give it a Go fair planning w/ Student</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		Groups, Wheelchair Tennis planning, Graduation Ceremonies, Welcome Week planning.	Noted
4	Officer Wins/ Priority Campaigns	<p>The President noted that the FTO's Priority Campaigns planning had been delayed due to Officer availability.</p> <p>The AEO noted positive progress on sharing a survey on the VOI e-scooter scheme in Birmingham. SW asked the AEO to circulate to the Community Wardens scheme.</p>	<p>Noted</p> <p>AEO</p>
5	Guild Communications and social media	<p>The Officer team discussed planning for their social media presence in the run up to Welcome Week. The President noted planning for Officer team filming ahead of Welcome Week.</p> <p>The Officer team noted the following items for promotion on Guild Social Media:</p> <ul style="list-style-type: none"> • Graduation Celebrations (EO & PGO). • Give It a Go Fair <p>The PGO noted activity on the PG student Facebook page from a local landlord who was facing regulatory action from the University and Birmingham City Council. The Officer team discussed their approach to non-students posting in Guild Facebook groups, and for local landlords advertising directly to students in Guild-affiliated social media groups. SW suggested discussing with the communications and marketing manager. SW noted the difficulty of preventing non-student posts on social media groups.</p> <p>The President suggested discussing with the WCO. The President noted their concerns about the landlord in question posting in Guild-affiliated groups. The SW noted ongoing work with the University on the landlord in question. The PGO agreed to discuss with Guild Comms.</p> <p>The SW noted plans for Officer-led comms and a physical presence in the Guild and Mermaid Square during Welcome Week. The Officer team discussed their plans for communications during Welcome Week. SJ to arrange a meeting for Officer to discuss their approach to communications during Welcome Week.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>PGO</p> <p>SJ</p>
6	Schools/ Colleges Dubai Update	SW updated the Officer on developments with the UoB Dubai campus, noting a delay with the new University building which was now expected to be ready for student to move into by October/November 2021.	Noted
12	Part-Time Officer	<p>The President noted a positive meeting with their PTO buddy.</p> <p>The PGO noted ongoing work with the DSO on work on the University's support for students suffering from long COVID-19 symptoms.</p>	<p>Noted</p> <p>Noted</p>

13	Any Other Business (AOB)	<p>The EO updated the Officer team on the Guild's hardship fund and the possibility to access additional funds from the University. The Officer team discussed possible next steps to seek additional funding from the University. The EO noted that the Guild had allocated £6,800 to students in need from its hardship fund, most being allocated £100 to cover urgent food and accommodation costs for students affected by COVID-19.</p> <p>The EO noted that the Guild's existing annual hardship fund was only £3,000, and was not sufficient to match need across the University and was not advertised. The EO noted the possibility of seeking additional funding from the University.</p> <p>The Officer team discussed next steps for their 'ask' for additional funding from the University. The Officer team agreed to review after welcome week.</p> <p>The IO asked about inclusivity training for the Officer team, noting an upcoming session. The IO agreed to circulate the link.</p> <p>SW offered to cover office working and returning to the office with Officers if required. SJ to diarise if required.</p> <p>The Officer team discussed arrangements for FTOG meeting moving forwards, aiming to move towards in-person meetings when convenient for all.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>IO</p> <p>SJ</p> <p>All</p>
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The meeting closed at 13:00.

Signed

Date