

Guild Officer Group Minutes

Present: Ellie Keiller (President), Chris Wilkinson (Education Officer), Izzie Nicholds (Housing and Community Officer), Rose Bennett (Postgraduate Students' Officer), Brandon Hattiloney (Representation and Resources Officer), Georgie Freeman (Sports Officer), Ross Strong (Welfare Officer), Fran Nash (LGBTQ Officer), Kiki Hassen (Disabled Students' Officer), Rik Sowden (Mature and Part-time Students' Officer),

In attendance: Becky Withers (Representation Coordinator) [Note Taker], Antonia Rossiter – Eaglesfield (Student Voice Manager)

Apologies: Natalie Cox (Activities & Development Officer), Nicky Woods (Ethical and Environmental Officer)

The Chair welcomed everyone and the meeting commenced at 17:45

No	ITEM FOR DISCUSSION	MATTERS DISCUSSED	ACTION
1	Welcome	EK welcomed everyone to the meeting. It was noted that this meeting of GOG was inquorate	Noted
2	Minutes from the previous meeting and Matters Arising	Minutes of the Last Meeting The minutes from the previous meeting were accurate and approved. Matters Arising Liberation Officers: following the review of bye-laws which highlighted that Liberation Officers need to be held to account BH has attempted to contact liberation groups to discuss and plan this.	Noted Action: BH to email relevant groups again
3	Officer Verbal Updates	EK asked Part Time Officers to provide a quick update on their activity. Kiki Hassan (Disabled Students' Officer) <ul style="list-style-type: none"> Working with RS on the mental health stigma survey. Thinking of suitable incentives to encourage participation and also a name for the survey. Fran Nash (LGBTQ Officer) <ul style="list-style-type: none"> Handbook for Welfare Tutors/Academics currently being worked on and expected to be ready for semester three. GF left the meeting at 17:50. Rik Sowden (Mature and Part-Time Students' Officer)	Noted Noted

		<ul style="list-style-type: none"> Used campaigns pot funding to hold drop in sessions with drinks/cake. Not that well attended but did gain useful feedback through this. 	Noted
4	“Your Ideas” and Mandate Updates	<p>EK ran through each idea title passed through ‘Your Ideas’ and asked any officer to provide an update on progress.</p> <p>Tracking Officer Mandates: EK updated the group that there is a new way of tracking mandates online and that students can see how they are being actioned.</p> <p>Print Credits: CW is working on this still - ongoing.</p> <p>Panopto: CW is still working on this – ongoing.</p> <p>Solar Panels: RB updated the group that this is looking positive and she will know more soon.</p> <p>Convenience Store: EK updated the group that this is an ongoing process and can’t be changed quickly.</p> <p>More Accessible Elections: FN stated that 3 LGBTQ Officers running was good. KH highlights that 1 Disabled Student Officer running could be improved. BH stated that the work done around these elections does mean that they were more accessible.</p> <p>EK thanked the Student Voice team for running the elections.</p> <p>Full-time International Officer: EK updated the group that this will be looked at in the review.</p> <p>Affordable Graduations: EK updated the group that discussions are to be picked up on this with the Registrar.</p> <p>Train Tickets: EK updated the group that they are working on this and an app is currently being developed. GF is looking into whether a machine can be installed in the new sports centre.</p> <p>Microwaves on Campus: EK updated the group that this is ongoing and they are still discussing this with HAS.</p> <p>Food/drink in the Library: EK updated the group that this is ongoing. BH explained that food/drink weren’t allowed in the old library either but this rule was not followed all the time, so it is an ongoing process.</p> <p>Naps Rooms: EK updated the group that there will be a nap room at De-stressival.</p> <p>Gender Neutral Toilets: RS updated the group that more gender neutral toilets are happening. RS stated that it is now down to people</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Action: BH to look into an accessibility evaluation of the elections</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>to request gender neutral toilets and if there are issues to report these to RS. All EPS Schools now have gender neutral toilets. FN asked whether a list could be circulated as to who to contact to request gender neutral toilets.</p> <p>Sanitary Bins: This is ongoing.</p> <p>Castle Cars: EK updated the group that this will be happening at the end of July and she is still looking into replacement funding for Redbrick.</p> <p>More Vegan Options: EK stated that this is happening now with Street Kitchen having options every day also.</p> <p>Opportunities to go up Old Joe: EK updated that this is being looked into and is more likely to be possible as an incentive for surveys etc. than all the time.</p> <p>Realistic Manifesto: EK stated that this has been achieved through manifesto training.</p> <p>Traffic Lights: EK updated that unfortunately this is not possible as the council will not allow it for reasons including increased congestion.</p> <p>Assessment Group Trans Rep: Passed. No actions.</p> <p>EK updated that the old library lights are off, but the emergency lights remain on due to work going on. The electricians are all being shut off next week however.</p>	<p>Action: RS and FN to compile a list of contacts.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Officer Question Time	<p>The next meeting of Officer Question Time is taking place on Thursday 4th May.</p> <p>EK updated that there has been poor attendance post elections, and to start communicating the next one now.</p> <p>RS queried Officer leaving speeches, as they didn't happen last year with the change from Guild Council – can they be incorporated into the last OQT. BH agreed this was a good idea.</p>	<p>Noted</p> <p>Noted</p>
6	NUS News/Updates (Zones Conferences)	<p>EK updated that there are four motions to go to conference and eight delegates. The four motions are:</p> <ul style="list-style-type: none"> • Mental Health Awareness Framework • Tackling Anti-Semitism • National Postgraduate Representation • Free Periods 	<p>Noted</p> <p>Noted</p>
7	Student Equality and Diversity Committee Report	<p>RS updated the group on E&D Committee Activities:</p> <ul style="list-style-type: none"> • Terms of reference need to be taken to the board of trustees for approval, which should happen by summer. 	<p>Noted</p>

8	Nominations Committee Elections	<p>Nominations committee decides who gets life membership to the Guild. The deadline for honouree life membership nominations is 24th April and the members are announced at the last OQT of the year. The nominations committee comprises of EK and needs 3 Part-time Officers and 3 Full Time Officers to approve nominations.</p> <p>The membership will be: FN, KH, IN, RS and CW. One more Part-time Officer is required so this will be opened up to those not present at this meeting.</p>	Noted
9	FTOG Updates	EK updated the group that FTOG has mainly been operational since the last meeting in relation to mandates.	Noted
11	AOB	EK updated the group that Asif Mohammed (Home Students' Officer) is no longer in position as he has taken a leave of absence.	Noted

The Chair closed the meeting at 18:30
Date of Next Meeting: 2nd May 2017