

Guild Officer Group Minutes

Voting Members Present: **Ellie Keiller** (President) [EK], **Jess Levy** (Representation and Resources Officer) [JL], **Rose Bennett** (Postgraduate Officer) [RB], **Adam Goldstone** (Education Officer) [AG], **Shannon Farmer** (Activities and Development Officer) [SF], **Helena Bailey** (Sports Officer) [HB], **Cameron Beavan-King** (Community Action Officer) [CBK], **Sheimona Jahan** (Ethnic Minorities Officer) [SJ], **Mirabel Chu** (International Student Officer) [MC], **Reece Roberts** (President Elect) [RR], **Joanne Park** (International Officer Elect) [JP], **Robyn Macpherson** (Activities & Employability Officer Elect) [RM], **Simon Price** (Sports Officer Elect) [SP], **Jules Singh** (Commuter Students' Officer Elect) [JS].

Also In attendance: **Houmaa Chaudhry** (Representation Coordinator) (Note Taker) [HSC]

Absent with Apologies: **Holly Campbell** (Women's Officer) [HC], **Lucy Bleichroeder-Baker** (LGBTQ Officer) [LB], **Nat Crawley** (Ethical and Environmental Officer) [NC], **Hirah Haq** (Mature and Part-time Students' Officer) [HH], **Isabel Bygrave** (Welfare & Community Officer Elect) [IB], **Janiece Jackson** (Anti-Racism; Anti-Fascism Officer Elect) [JJ], **Finn Humphris** (Trans Students' Officer Elect) [FH].

Absent without Apologies: **Kris Ali** (Housing and Community Officer) [KA], **Henny Green** (Welfare Officer), **Shimon Kelly** (Anti Racism Anti Fascism Officer) [SK], **Max Seidler** (Satellite Sites Officer) [MS], **Jessica Small** (Postgraduate Officer Elect) [JS], **Shamima Akhtar & Jay Martin** (Disabled Students' Officer) [SA & JM], **Damilola Oyeleke** (Ethnic Minority Students' Officer) [DO], **Josie Hyde & Jess Rutland** (LGBTQ Students' Officer_ [JH & JR], **Lauren Kennedy** (Mature Students' Officer) [LK], **Holly & Alif** (Women's Officer) [H&A].

The meeting commenced at 17:05

No	ITEM FOR DISCUSSION	MATTERS DISCUSSED	ACTION
1	Welcome and Introductions	The chair opened the meeting, welcomed all present and read out apologies.	Noted
2	Approval Minutes and matters arising	Minutes approved. No matters arising. EK explained minutes and matters arising (actions) to the incoming Officers.	HSC to send AG minutes from 08/03/18 GOG
3	Monthly Meetings Update	EK explained to incoming Officers that PTOs and FTOs are 'buddied up'. JL had no updates from monthly meetings, with the exception that JL and NC need to deliver Fossil Free letter to the Vice Chancellor.	JL and NC to deliver Fossil Free letter to the VC
4	"Your Ideas"/ Mandate Updates	JL explained how mandates, FTOG and 'Your Ideas' worked. The quoracy this year of 175 will be changing next year due to the change in student numbers at the University.	HSC to forward anything that's been

		Beliefs and Commitments ideas are to be put into Your Ideas in the September cycle.	passed on Your Ideas.
5	Officer Accountability /OQT	<p>JL explained Officer Question Time and how it works with each Your Ideas cycle. JL informed the group that the next Officer Question Time is on Thursday 31st May at 6pm in the Amos room.</p> <p>There is Officer Accountability also through Your Ideas.</p> <p>3 censures = 1 reprimand. 3 reprimands = vote of no confidence and this can remove you from office. For a vote of no confidence to be accepted without reprimands it needs 3,000 votes.</p>	Noted
6	Training and Development	<p>EK explained training and development needs the Officers may have. An example was given of training conferences or NUS events because Officers can ask to go along and there is a budget that will allow this.</p> <p>RB explained that this can be used for the whole team if training needs are identified for all Officers.</p>	Noted
7	Student Equality and Diversity Committee Report	<p>HG absent from meeting.</p> <p>RB explained the Equality and Diversity committee – election via cross campus ballot for liberation groups. The committee is formed of some members from GOG as well as some general students. Representatives from GOG will be elected in future GOG meeting.</p>	Noted
8	Campaigns Pot	<p>EK explained campaigns pot – can bring requests to GOG. There is money for FTOs, students (and PTOs) and liberation history months. Officer team then discusses requests and whether the money is rewarded. FTOG meets every Monday and the requests go to FTOG more than they do GOG.</p> <p>An example was given of WANBA recently using the Campaigns Pot Request for the Irish UoB students to travel back to Ireland for the referendum on abortion.</p>	Noted
9	Guild Strategic Plan	<p>EK explained that the Guild Strat Plan outlines the objectives and the values of the organisation.</p> <p>JL and RB gave some highlights:</p> <ul style="list-style-type: none"> • Comms, branding/marketing • Digital • Representing You – Student Voice • Personal Development • Mental Health and Support • Widening Participation and Engagement <p>JL encouraged Officers to get involved with Strat Plan.</p> <p>SF explained they will receive handovers about all of this.</p> <p>EK noted that funding from the University has not yet been confirmed.</p>	Noted
10	Vice Chancellor's Dinner	<p>EK reminded the group that there is a Vice Chancellor's buffet/supper on the 11th of June after PTO training.</p> <p>AG advised that the team memorise their manifesto so they can</p>	Noted

		<p>Speak to senior University staff that are attending the Vice Chancellor's dinner.</p>	
11	Breakout Handovers	<p>The team decided that they would delay breakout GOG handover until Officer Training so it could be explained in more depth and better preparations can be made. Incoming and outgoing Women's Officers are due to be meeting up for handovers.</p> <p>EK encouraged PTOs to meet up informally as well, to hand over and chat about their roles.</p>	Noted
12	FTOG/GPDG Update	<p>EK explained how FTOG feeds into GOG because the big things come up at GOG (for example, Guild response to the recent UCU lecturer strikes).</p> <p>JL explained GPDG (new for this year) –</p> <ol style="list-style-type: none"> 1. Looks at Your Ideas and checks they are legal and okay to put online 2. Pass Guild policy – changing beliefs and commitments <p>JL explained that GPDG is a group of elected students, with members of GOG and members of FTOG. President to Chair next year, in place of RRO. Beliefs and Commitments sums up current Guild beliefs and policies. Meant to be passed every year. Have made some changes from last year and these are to be put on Your Ideas in Term 1 of 2018/19.</p>	JL to follow up whether updated Beliefs and Commitments have been sent to GPDG
13	AOB	<p>EK explained the purpose of AOB agenda item.</p> <p>JL mentioned she is leaving post early for a job and leaves on 15th June. Will write handover documents. JL mentioned that Officers are free to contact her while she was away with questions.</p>	Noted

The Chair closed the meeting at 17:50

Date of Next Meeting: TBC