

Present

Poppy Wilkinson, President (Chair)
 Wadim Wesolek, VP Activities & Development
 Bethan Dovey, VP Democracy, Resources & Sustainability
 Jack Mably, VP Housing & Community
 Joe Armer, VP Education
 Frankie Greenwell, VP Welfare.

In Attendance

Jo Thomas, Chief Executive
 Amy Elliott, Executive Assistant (note taker).

Apologies:

Molly Browne, VP Sport & Nutrition.

The Chair opened the meeting at 12:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 18.05.15	The minutes from 18 th May 2015 were approved.	Approved
2	Matters arising	SU2015 – The President is to forward the agenda to the Officers and decide who will be attending.	ALL
3	Diaries	VPAD – Mini-forums, handover, welcome week planning, pre-Guild Council, GMTG meeting, association mini-forum, and room bookings tender. VPW – Freshers Fest Committee, IIP, GMTG meeting, wellbeing group, welcome week planning, Student Trustee interviews. VPHC – Guild Lettings catch up, sports community catch up, Nottingham President visit, RA catch up, welcome week planning, pre-Guild Council meeting, and bite the ballot catch up. VPE – EPS and MDS meeting, shortlisting for Student Voice manager, meeting with student Voice to discuss Officers sitting on college committee, handover, and shortlisting for education enhancement fund. VPDRS – Handover, EPS College Education Committee, 360 follow up session, and Student Trustee interviews. President – Visit from Nottingham President, work on handover and Student Trustee interviews.	Noted
4	July Degree Ceremonies	The Officers completed the schedule for July degree ceremonies and dates are to be inserted into the diaries.	Noted AE
5	Guild Engagement/ Social Media	All Officers are to publish the GMTG show on social media, and end of exams. The VPHC asked Officers to promote the ticket sales for the RA summer ball.	ALL
6	Schools/ Colleges Update	The VPAD is to catch up with the VPE and discuss A2B access and clearing in CAL.	VPAD/VPE

7	Non Sabb Buddies	No discussion was made.	Noted
8	Officer Training & Development	A discussion on handover documents was had. The VPHC noted all Officers are to attend the handover Officer Roles and Responsibilities session on 22 nd June.	Noted
9	AOB	Leaving Social The Officers discussed potential ideas for the July social and the AE is to put together the ideas and send of the Officers. BEMA The VPAD noted a letter is to be sent to the group this afternoon and the request to meet on 1 st June.	AE Noted

The meeting closed at 12:45.

Signed

Date