

### Present

Poppy Wilkinson, President – Chair  
 Joe Armer, VP Education  
 Wadim Wesolek, VP Activities & Development  
 Jack Mably, VP Housing & Community  
 Bethan Dovey, VP Democracy, Resources & Sustainability  
 Molly Browne, VP Sport & Nutrition

### In attendance

Jo Thomas, Chief Executive  
 Amy Elliott, Executive Assistant (note taker)

### Apologies

Frankie Greenwell, VP Welfare

The Chair welcomed everyone and opened the meeting at 15:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	<b>Minutes from 29.09.14</b>	The minutes from 6 <sup>th</sup> October were approved.	<b>Approved</b>
2	<b>Matters arising</b>	<p><b>Free Education Demo</b> – The VPDRS noted this is ongoing and will look to resolve before GOG.</p> <p><b>Elections</b> – All Officers to push voting in elections once opened on Monday.</p> <p><b>Student Groups Executive</b> – The VPAD noted the renaming a studio is on the agenda for Wednesday's meeting.</p> <p><b>Guild Council</b> – the President noted Guild Council has moved to 13<sup>th</sup> November and will speak to Student Voice about the deadlines for motions and papers.</p>	<b>Noted</b>
3	<b>Diaries</b>	<p><b>VPAD</b> – Last week AMG, Redbrick process, student communications meeting, and lantern walk. This week mini-forums are starting, UEB, chaplaincy lunch, teach first, Space Group, 1-2-1 CEO, GOG, General Election 2015 and meeting with Careers Network.</p> <p><b>VPSN</b> – Last week the interactive sports calendar went live, IMS info night, disability and mental health racket ball event, and started work on re-writing access for UB sport. This week mini-forums are starting, UBS management team meeting, BUCS fixtures, IMS info night, 1-2-1 CEO, Fairtrade meeting and discussions on second sports fair,</p> <p><b>VPDRS</b> – Last week preparation for elections training, and met with Trevor Shields about transport on campus. This week Byelaw Review Group, Officer elections, Student Group Executive, Student Trustee interviews, Officer engagement and GOG.</p> <p><b>President</b> – Last week met with Alaa, Audit &amp; Risk Committee and UoB Council. This week SPRC, Nominations Committee, met with John Heath, General Election 2015, and meeting with the new Trustee.</p> <p><b>VPE</b> – Last week attended GPA Facilitation Day. This week SRSAB, General Election 2015, finalise HE framework, GOG and MOMD Working Group.</p> <p><b>VPHC</b> – This week OMS info night, catch up with Lesley, meeting with</p>	<b>Noted</b>

		Stuart to discuss Meal Plan, and food action forum.	
4	<b>External Bookings Through Societies</b>	<p>The VPAD presented the paper for a steer from the Officer team.</p> <p>The paper outlined proposals to handle external companies booking rooms in the Guild for free through student groups and societies.</p> <p>There was discussion about making groups understand the policy and recommendations, and the VPAD is to discuss where to implement the policy at Space Group.</p> <p>The Officers approved the recommendations put forward.</p>	<p><b>VPAD</b></p> <p><b>Approved</b></p>
5	<b>Guild Engagement/Social Media</b>	<p>The KLOUT scores for Officers were discussed.</p> <p>The VPHC and VPSN noted engaging with over 80 students at the IMS information nights.</p> <p>There was a discussion regarding door knocking. The VPDRS is to book a night of door knocking into the Officer diaries for next week.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>VPDRS</b></p>
6	<b>Schools/Colleges Update</b>	No discussion was made.	<b>Noted</b>
7	<b>Non Sabb Buddies</b>	No discussion was made.	<p><b>Noted</b></p> <p><b>Noted</b></p>
8	<b>Officer Training &amp; Development</b>	IT was noted the President, VPAD, VPE, VPHC and VPDRS have been booked onto NUS Zone Conference 3 <sup>rd</sup> – 4 <sup>th</sup> November.	<b>Noted</b>
9	<b>AOB</b>	<p><b>Charity Week</b></p> <p>The VPAD noted ISOC are hosting a charity week and have organised a quiz for 29<sup>th</sup> October at 4pm which they would like the Officers to attend. The Officers agreed to have a team of five.</p> <p><b>Ring Fencing</b></p> <p>The VPAD presented a claim form from BEMA for Black History Month. It was noted there is ring fenced money in the campaigns pot for Black History Month; however BEMA will have to pay for the events and claim money back afterwards. The CEO to have a look at the claim form further.</p> <p><b>GM Resolutions</b></p> <p>The VPDRS noted a paper is to be submitted to the Board with a clear view of the Officers stance on the GM resolutions. The VPDRS went through each resolution and the Officers gave their view for each one.</p> <p>There was a discussion around the Officer views and student views and how a campaign would be led by the Officers when the GM takes place.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

Signed .....

Date .....