

Present

Poppy Wilkinson, President, Chair
 Joe Armer, VP Education
 Wadim Wesolek, VP Activities & Development
 Jack Mably, VP Housing & Community
 Frankie Greenwell, VP Welfare (for agenda item AOB)

Apologies

Bethan Dovey, VP Democracy, Resources & Sustainability
 Molly Browne, VP Sport & Nutrition

In attendance

Jo Thomas, Chief Executive
 Amy Elliott, Executive Assistant (note taker)

The Chair welcomed everyone and opened the meeting at 10:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 08.09.14	The minutes from 8 th September were approved.	Approved
2	Matters arising	Justice4Sanaz Letter – Suggestion to cut back and delete assertions. Moving in Weekend – To discuss at Welcome Week Timetable meeting with Student Voice. Redbrick – The VPAD to carry forward.	Noted Noted VPAD
3	Diaries	VPHC – Last week dealt with housing crisis, attended HAS housing event, and CoSS meeting. This week freshers fest meeting, SHAC/Mentor student staff training, FF crew training and welcome talks. VPE – Last week primary appeal, met with nursing student rep, mapped out student rep scheme for each college, CLAD teaching awards and work on student engagement and lecture captures. This week student rep work, teaching academy advisory board, GSMB and conflict session. VPAD – Last week appeals, managed the ISA issues, worked on room booking policy, STEAM Room, and cleaning team leader interviews. This week PSA Board studies, TB, PAC, SGX work, conflict session and team building work. President – Last week met with NUS Contact Simon Tiller, STEAM Room, PTO catch up and UUK consultation. This week two induction talks, TB, NEC, R&S monthly meeting, new staff inductions, Medsoc President and A2B induction talks.	Noted
4	UEB	There was a discussion on what to submit to the UEB agenda. It was agreed the Officers are to speak about over-recruitment and to plan their conversation.	Noted
5	NUS National Conference	The President noted she will be attending NUS National Conference as a member of NUS NEC. In the Guild Byelaws it states "The President or nominee shall attend all NUS National Conferences as Delegation Leader". It was agreed the President can delegate a nominee to attend National Conference.	Noted
6	Staff Forum	The President noted the Officers have 20minutes allocated at staff	Noted

		forum to present an update on what the team are doing this year. The President is to make a slide show with all the action plans on.	President
7	Welcome Week/General Election	The President is to send the campaign proposal via email resolution to approve money for materials to gain engagement and interest in the General Election during Welcome Week.	President
8	Elections Committee	The VPAD put himself forward to sit on Elections Committee. All Officers casted their vote.	Noted Noted
9	Freshers Fair - Clinova	The President noted Clinova a pharmaceutical company, has requested a stall at the Freshers Fair. The Officers agreed there was no issue as to why they cannot attend and approved Clinova to be in attendance at Freshers Fair. The President further noted WMP are attending the fair, however they are there to promote safety and how to combat crime.	Noted Noted
10	Guild Engagement/Social Media	Face to face engagement with new students during the house hunt event. KLOUT scores were discussed. All Officers actively on social media with at least one post a day.	Noted Noted Noted
11	Schools/Colleges Update	The VPHC attended CoSS College Education Committee and gave an update on a number of items discussed.	Noted
12	Non Sabb Buddies	The VPHC noted his Non-Sabb buddy contacted him to discuss a recent attack on a student in Selly Oak.	Noted
13	Officer Training & Development	No discussion was made.	Noted
14	AOB	SGX The VPAD raised the discussion asking for a steer on the current situation with the Byelaws and Student Group Committee. Due to University Council not having approved Byelaw changes, the elections to SGX have to still be done through Guild Council rather than Megaforum and Guild Council, creating an issue of not having a meeting until mid-November. This delay stops any issues relating to Student Groups from moving forward. It was agreed the VPAD is to send an email resolution for SOG to approve process for elections of Student Groups Committee/Executive with the three outlined proposals. Student Over Recruitment The VPE asked all Officers to keep an eye out for potential issues that may arise due to the over recruitment of students. ARC Appeals The VPW currently receives an appeal though email and Officer diaries are viewed to see if they are available to attend the appeal. The VPW asked if the Officers are happy for the VPW to allocate the appeals to available Officers or to send the request to everyone. It was noted the VPW is to continue allocating, however to look at the priority of meetings already in the diary if meetings need to be moved. It was further noted the ARC are to go through the VPW and not directly to the Officers unless the VPW is away.	VPAD Noted Noted

Signed

Date