

Present

Bethan Dovey, VP Democracy, Resources & Sustainability
 Wadim Wesolek, VP Activities & Development
 Molly Browne, VP Sport & Nutrition
 Frankie Greenwell, VP Welfare
 Poppy Wilkinson, President, Chair
 Joe Armer, VP Education

Apologies

Jack Mably, VP Housing & Community

In attendance

Jo Thomas, Chief Executive
 Amy Elliott, Executive Assistant (note taker)

The Chair welcomed everyone and opened the meeting at 12:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 04.08.14	The minutes from 4 th August were approved.	Approved
2	Matters arising	Living Wage - The VPAD is to collate the information. Sperm Bank - To be carried forward. RAG Conference - Completed and the VPW is to attend the Conference.	VPAD VPW Noted
3	Diaries	VPDRS - Energise Birmingham, Student Voice elections marketing and work on green impact award. VPAD - Last week met with Redbrick which was positive. This week FTP/UMC induction, marketing for Student Development, Guild Awards 2015 planning, charity week work, Career Network and Guild meeting. VPE - Last week met with Directors of Library to discuss new library plans. This week a lot of work with Student Voice on the student rep scheme. VPSN - Last week discussed inter-hall sports with mentors for Welcome Week, drafted a timetable for Welcome Week sports and discussed additional sports targeting international students with the ISO. Met with Munrow to discuss linking up with Queen Alexandra College in Harborne for disability students. This week meeting to discuss a charity sport event with the QE, Munrow Redbrick marketing, and working on including sports module in PSA. VPW - Last week arranged drug awareness training for security staff. This week attending Project Officer Group which discussed issues in Selly Oak, meeting with Sgt Williams from Bournbrook to discuss breathalysing at clubs in Birmingham, and meeting with MDS. President - Last week attended NEC and met with Redbrick. This week met with Chris Twine, and Housekeeping day.	Noted
4	Student Rep Restructure	The VPE gave the Officers an update on the student rep restructure and outlined the main points.	

		<ul style="list-style-type: none"> • A tiered system will now be in place. The VPE and Senate, followed by College Reps, School Reps and Student Reps. • Chairs of the committees would earn £100 a year. • First Student Rep Conference. • 'Speak Week' - Reps and Officers go out and engage with students. • Training skills and development sessions. • Pot of money for reps to bid for projects. It was noted the TOR for the pot of money is to be looked at. • Student Learning and Teaching Awards. <p>The VPE noted the dream goal for the scheme would be to win NUS award for Best Representation.</p> <p>The President asked for the 'Speak Week' to go in the Officer diaries once arranged.</p>	<p>Noted</p> <p>VPE</p>
5	Student Voice Report	<p>The VPE gave an update on the Student Voice Report to the Officers.</p> <p>It was noted the University next year will have the QAA assessment. The Student Voice report is written every year and includes data from NSS, QAA, Post Graduate reports, and minutes from Student Staff committees.</p> <p>It was noted there are eight recommendations from the report including the University to release hidden course costs, PG and teaching employment rights, and assessment of feedback.</p> <p>The VPE is to send the document to the Officers for their information.</p>	<p>Noted</p> <p>Noted</p> <p>VPE</p>
6	Election Regulations	<p>The VPDRS presented the paper on Byelaw Changes and Election regulations, and outlined the changes.</p> <ul style="list-style-type: none"> • Removal of Elections Committee. • Expenses submitted before close of voting with two hours appeal. • Removal of some admin. • Paint taken off the free and fair list to reduce the use of cardboard. • Staff support added for mental health students who will receive three hours of support for campaigning. • Recommendation to have NUS as Returning Officer. • Removal of the tiered complaints system and replace by if a complaint is received candidates will receive a warning, and if a second complaint is submitted the candidate will be disqualified. <p>The VPDRS noted the new complaints procedure is to hopefully promote fairer elections. There was discussion around the promotion of the new regulations to engaged and new students, and the potential issue of a number of candidates receiving complaints and being disqualified which may lead to the elections having no candidates. The VPDRS noted solid evidence is needed for each complaint.</p> <p>The President raised the issue about votes that have been casted for</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>candidates who are then disqualified and what happens to those votes. The Officers agreed this is a discussion that needs to take place along with the promotion of the regulations.</p> <p>The VPDRS is to send the documents to the Officers.</p>	VPDRS
7	Lost Property	<p>The VPAD presented the paper on Lost Property for approval.</p> <p>The paper requests delegating the HR & Admin team to produce a policy on lost property which will then be approved by the VPDRS and the President.</p> <p>The Officers approved the paper.</p>	Approved
8	Freshers Fair	<p>The President raised the discussion regarding three companies who have requested stalls at Freshers Fair.</p> <p>China Telecom The President noted a few facts about the company and the Officers agreed it would be a positive step to engage with International Students.</p> <p>The Officers approved China Telecom to be in attendance at Freshers Fair.</p> <p>Southern Comfort The President outlined Southern Comfort's requested requirements. It was noted the Officers would like to have a look at the fancy dress items before the fair opens, and there was a discussion on Muslim students and alcohol being given away.</p> <p>The Officers approved Southern Comfort to be in attendance at Freshers Fair, subject to the client staying in their designated zone with no hard push on alcohol to students, and the Guild is to have a look at the fancy dress items first.</p> <p>The TAB The Officers agreed to reject the Tab's request to be at the stall.</p>	<p>Noted</p> <p>Approved</p> <p>Noted</p> <p>Approved</p> <p>Not approved</p>
9	Guild Engagement	No discussion was made.	Noted
10	Schools & Colleges Update	No discussion was made.	Noted
11	Social Media	No discussion was made.	Noted
12	Non Sabb Buddies	No discussion was made.	Noted
13	Officer Training & Development	No discussion was made.	Noted
14	AOB	No discussion was made.	Noted

Signed

Date