

[Please feel free to delete rows as necessary]

Trigger Warnings: none required

Item No.	Item Title	Meeting Notes	Actions
Start			

1	New Group Proposals	<p><u>Black Law Students Society</u></p> <ul style="list-style-type: none"> • FC: first group is black law student society. Groups' objectives here- nothing stands out as problematic. We don't have a law society at the Guild so no crossover concerns cited • JW: can't make membership specifically open to only black students so it's important they understand this • SM: some of their objectives seem like quite bold statements • IL: the lonely one in particular • FC: any thoughts on how they could make that more measurable? • SM: group could say 'trying' instead? • FC: or 'striving' to- recommendation to be made to change wording to 'striving to' • FC: group also needs to change wording of the welfare officer role to what was previously agreed responsibilities for this role should be understood as. We can agree the changes made on chair's action once complete <p>Committee unanimously agree to go out for further information. For the following to be communicated to the group:</p> <p>1) To update wording of following objective to read as follows to make the aim more achievable: 2.1.4. To</p>	
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strive to make university less lonely for Black Law Students.

- 2) To update responsibilities of welfare role to read as follows: 'To signpost students who need support to Guild Advice or other relevant services for Wellbeing support'

FC: Yes

IL: Yes

JW: Yes

A decision on final approval will be made via email resolution on Chairs Action if the group agrees to the above changes.

BreatheUni Society

- JW: group have removed all mental health references which was one of the main requests made off the back of the appeal process
- SM: this group has been through the appeals process and so we are treating this as a new group proposal
- FC: does anyone have any other comments on the constitution?
- JW: I believe this may be a Birmingham branch of another charity that isn't necessarily a formally registered charity. We asked them to remove their affiliation to this previously which they have acted on
- FC: looks like it is mainly a social and events based group

- JW: main bit was around taking the mental health based elements out
- GD: their membership can be zero as long as they sit in the campaigning and fundraising category
- FC: I have had a read through the additional roles and these all look fine to me
- JW: I think descriptions could be a little neater/more detailed but these aren't major concerns that would affect approval
- FC: would be good if punctuation could be tidied up yes, is that something we can sort for them?
- GD: we can change some of the formatting ourselves directly for them as long as there is no change to wording and it doesn't affect approval status

Committee unanimously agree to approve the society.

IL: yes

FC: yes

JW: yes

Additional action- for relevant Coordinator to tidy up the punctuation and formatting of the groups' constitution

2	Constitutional Changes	<p><u>Sober Socials Society</u></p> <ul style="list-style-type: none"> • FC: inclusion of responsibility for social secretary • JW: let's have a look at the groups' full constitution • FC: social sec roles look the same as one another. Description of role all looks fine to me really- does anyone have any concerns? • IL & JW: no, no concerns to raise <p><u>Investment and Finance Society</u></p> <ul style="list-style-type: none"> • FC: group was just investment society previously • SM: investment are absorbing banking and finance- the aims of that group existed separately previously • IL: providing weekly and bi-weekly events seems quite extreme • FC: twice a week or fortnightly is quite a lot • IL & JW: change wording to regular or frequent instead so that is more achievable would be a reasonable suggestion here • SM: should just say social gatherings rather than referencing bar crawls so that it is more accessible • JW: group could say 'for example' in reference to bar crawls instead so that they are not held to this • FC: also want to do campus league • IL: what was the groups' membership fee previously 	
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- JW: the change would have been voted on so members would be happy with this
- IL: in extra roles- change where it says 'all' external organisations as that is too broad
- FC: can they specify how many people are in their outreach team? We can request to review changes before approving
- JW: can approve some and go out for more information on others
- GD: that is correct, you can do this
- JW: think this would be useful as approach could change pending feedback provided
- FC: request they include outreach team lead as new constitutional role

Committee unanimously agree to approve the following constitutional change/s:

- 1) Changing of membership fee to £3
- 2) New Group name: Investment and Finance Society
- 3) New abbreviations: Bifs, UoBifs, BifsSoc
- 4) 10.1.3 Vice-President: Support the President in any ancillary tasks or objectives that they may need or decide.

However, they wish to go out for further information on the following constitutional change/s:

- 1) Request that in 2.1.2 the group changes the wording of this to read as follows: 'Provide regular speaker events in which professionals from the spheres of law and finance attend.'
- 2) Request that the wording of 2.1.3 changes to read as follows: 'Provide regular social gatherings in which members can further and strengthen their relationships within the society for example, bar crawls'
- 3) Request that the word 'all' is removed from 10.1.1
- 4) Request that group considers creating an Outreach Team Lead within their committee and to discuss this further with their dedicated group coordinator

IL: yes

FC: yes

JW: yes

Hindu Society

- FC: want to be known as Hindu society
- SM: with affiliations this came up last year. We are meant to declare all affiliations and there is a bit of a gap around this. Need to work out where they are going- should it be approved by this committee for example or a different committee- this still needs to be looked at
- IL: I am happy to look into this and complete work around this

		<ul style="list-style-type: none"> • JW: the message we can give back to the group on this is that we can't approve at this time- affiliations are quite useless to societies in general I think • SM: for this group specific the affiliation is probably linked to events they want to run again in the future • FC: has membership fee been increased or decreased? • SM: I will check membership fee for you • GD: these changes requested are mainly tidying up roles and increasing number of roles rather than changing what is already in place • FC: what does liaising with internal contacts mean • JW: I think it probably means promoting things to their own members • FC: want to remove a role and include responsibilities elsewhere. Do they need to repeat the creating posters and materials element do we think? • SM: have they changed the formatting of the constitution a bit? • FC: they need to move the sanskar roles into the 'other roles' section here <p>Committee unanimously agree to approve all requested constitutional changes.</p> <p>FC: yes IL: yes JW: yes</p>	
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		<p><u>Amnesty International Society</u></p> <ul style="list-style-type: none">• FC: all changes requested look fine here <p>Committee agree to unanimously approve requested change/s</p> <p>IL: yes FC: yes JW: yes</p>	
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3	AOB	<p style="text-align: center;"><u>Cricket Society New Group Proposal</u></p> <ul style="list-style-type: none"> • GD: this constitution came through after the papers had been circulated and so that is why it is being covered as part of AOB • SM: there has been some fall out between social and main cricket society- there is a chance that if we approve, we may be duplicating work across two departments • FC: UB Sport were expecting to resolve the issues but that doesn't appear to have happened. Shall we have a look at the constitution and compare with UB Sport- I think it is up to the students to decide if they feel the Guild is the best place for them • SM: there is no society at the moment but a club over at UB Sport. They have a competitive side and a social side. The group feels the social side gets missed. I am not sure how linked up UB Sport are on this issue/the fact that the group have submitted a proposal to us on this • FC: is it just for training or is there any club based activity going on within this • GD: group have provided us with some reasoning for the membership fee provided which I can share here • IL: membership fee explanation sounds like they are doing what societies do but a different way around to help cover activity costs • JW: do UB Sport clubs charge lots of money up front? 	
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- IL & FC: yes
- SM: does doing this make the groups less accessible for people that don't want to take part regularly
- NC: some clubs have options on membership fees over at UB Sport to help with accessibility
- FC: could be off putting to people that the price is so high. Might be harder for them to budget
- SM: is that the difference as well though between a society and a sports club with how they operate
- IL: societies are definitely more relaxed than this
- FC: doesn't factor in that people might want to join at a later point
- SM: ones that want to charge this much operate very much like sports clubs
- FC: do groups struggle to budget when their membership fees are low?
- SM: they do tickets and are more flexible- people can attend one off sessions etc.
- FC: if they want to function as a society to do pay as you go and ticket packages instead then potentially
- IL: I think we should let the group run the way they want to run
- GD: we can try going back and explaining again around membership fee
- JW: if group doesn't agree shall we agree to approve the £80 version?
- SM: or you could go out for more information and decide on chairs action?

- FC: yes
- SM: I will also speak to Becki from UB Sport to clarify their understanding
- JW: their objectives are vague but otherwise seem fine
- FC: they have a fixture sec- looks like they intend to do matches
- JW: I think that is covered in the 'variety of opposition' point. Football captain position also seems interesting? I am confused about the difference between Captain and President here
- IL: are cricket captain and secretary similar roles?
- FC: I think my understanding of these roles is that they are different to each other
- JW: did they have a secretary over at UB Sport?
- FC: no
- JW: so do they need some of these extra roles?
- FC: the only new one to them from the template is secretary
- SM: if you were a student coming to university would you be confused if there was a cricket society at the Guild and one at UB Sport about the differences and which one to join?
- FC: we could suggest they change their name to 'Social Cricket'?
- GD: would you like to wait and see what the feedback from UB Sport is before making any decisions here?
- FC: I don't think any feedback from UB Sport would change our decision making here

Committee unanimously agree to go out for further information. Information requested as follows:

- 1) To consider decreasing membership fee further to help with financial accessibility for students
- 2) To provide clarification on additional committee roles listed so that they fall in line with mandatory roles already in the template
- 3) To change the groups' name to 'Social Cricket' to help with distinction from UB Sport club

If group do not wish to decrease membership fee further, but agree to the following changes, then they will be reviewed for approval on Chair's Action.

IL: yes

FC: yes

JW: yes

VC: yes

External memberships

- JW: I would like to know what the status is on external memberships. We have some individuals who would like to join our society and their applications haven't been responded to just yet- does anyone know what the situation is with this at this time?

- SM: external memberships don't go through us- this sits with the HR department, Sam Jones and Communications and Marketing team
- FC: am not sure whether it is the case that people are unable to get one currently or not
- JW: I know some people who have done an online form and have not heard anything back
- FC: I wasn't aware of a potential road block on approvals on this
- JW: in the future, it would be great if alumni and staff can just get it without issue
- FC: that matches some of our thinking for changes for the future
- IL: it might be being change to be £25 for others but not sure on status of this
- FC: this will need to be taken away and looked into further

Additional action: for co-chairs to look into status around external memberships to see if there is anything that can be communicated back to JW

Personal expense limit

- JW: cap of £200 is a persistent problem for large scale societies. Other societies find ways to get around this expense limit

		<ul style="list-style-type: none">• SM: the limit is there and has been set within the Guild's financial procedures• IL: does this sit with finance committee? If so Florie sits on that committee and could raise this query there• SM: the limit is there to cover making sure students aren't out of pocket for long periods of time. I can understand however that how much money is being spent and the size of the group may affect impacts of this procedure on those societies• FC: I will raise this and take this to finance committee <p>Additional action: for FC to take the query around personal expense limit cap to finance committee for discussion. For any findings to be brought to a future Activities Committee meeting</p>	
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Date & Time of next meeting: TBC