



Guild Building –Key negative environmental impacts – progress update March 2024.

No	Recommendation	Action by Who	Action	Target Date	Progress Update
1	Heat control 1 -Single glazing on the Guild building	Facilities Manager.	Facilities manager to continue to identify areas where secondary glazing will be appropriate Facilities to seek funding through for any remedial actions required in 2024/25.	On-going	4 secondary glazing projects have been completed since 2015. Additional projects for remaining offices on ground floor and second floor being considered by the Guild and Estates. Additional remedial action on existing external windows being planned for summer 2024 and Winter 2025.
2	Heat control 2 - Glass lobbies into Joes bar and Reception	Facilities Manager.	List glass lobbies as an area of concern in Repair & Renewal plans. Discuss options for replacement or improvement with Estates	January 2023 March – June 2025	Completed Discussions are in progress and contractors have been invited to make proposals.



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3	Energy control 1 – lighting.	Estates &Facilities Manager.	List every light fitting on spreadsheets as part of new Repair & Renewal plan Upgrade lighting to LED lighting as fittings come to the end of their life	January 2024 Ongoing	Completed 86% of the lighting systems have now been upgraded to LED lighting. This has proved to be successful within the 19% energy consumption reduction.
4	Energy control 2 – ventilation. To review the ventilation systems in the Underground to identify a new system when the area is next reviewed (within the next 5 years	Estates & Facilities Manager	Examine the current proposal from Couch, Perry Wilkes (CPW) to ensure it is a fit for purpose system.	August 2023	Discussions between Guild Facilities manager and Estates are ongoing although progress remains positive, this is a large project.



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6	Electrical Consumption	Estates & Facilities Mgr.	Ongoing monitoring of electrical consumption Further Discussion with Estates towards a monitoring system to be installed for Gas and water so that Estates can produce energy reports on building usage more accurately in these areas	May – April each year Completed	April 2024 target to save 3%. This looks very likely in this monitoring period as we have saved 19% since the last report Monitoring project In progress for completion before summer 2024.